

Metric Experience Scenario

Creating, moving, and Harvesting Plants

Introduction

- ▶ Welcome to the Metrc Experience Plants Scenario for Oregon. The goal of this scenario is to walk you through how to create an immature plant batch from a package of immature plants and then showing you how to move the plants through the growth cycle, and recording a harvest of those plants.
- ▶ Additionally, we will record waste and packages against the harvest and mark it as finished. After this scenario, you should be able to create plants and record changes in the system associated with those plants, and record a harvest.
- ▶ Note: This scenario is not a substitution for reading and understanding the applicable laws, rules, and regulations related to the legal operation of your recreational marijuana facility or facilities. Make sure that you read and understand the rules and are properly trained prior to performing any function in your facility's Metrc account.

Step 1: Find the Package of Immature Plants and Create Plantings

- ▶ When you first log-in, Click on the packages button at the top.

- ▶ When the page loads, click on the “Active” tab.

- ▶ When the tab loads, find the package of immature plants, click it to highlight the package.

- ▶ With the package highlighted, click on “Create Plantings”.

The screenshot shows the Metrc web interface. At the top, there is a navigation bar with the Metrc logo and several menu items: Plants, Packages, Transfers, Reports, and Admin. The 'Packages' menu item is highlighted with a green box. Below the navigation bar, the page title 'Packages' is displayed. Underneath the title, there are four tabs: Active, On Hold, Inactive, and In Transit. The 'Active' tab is highlighted with a green box. Below the tabs, there is a row of buttons: New Packages, Submit for Testing, Remediate, Create Plantings, Unpack Plants, New Transfer, Change Items, Adjust, and Change Notes. The 'Create Plantings' button is highlighted with a green box. Below the buttons, there is a table with columns: Tag, Src. H's, Src. Pkg's, Item, Category, Item Strain, Quantity, and P.B. No. The table contains five rows of data. The last row, which represents 'Immature Plants - Metrc Bliss', is highlighted with an orange background. Green arrows point from the text instructions to the corresponding elements in the screenshot: from the 'Packages' button to the navigation bar, from the 'Active' tab to the tab bar, from the 'Create Plantings' button to the button row, and from the 'Immature Plants - Metrc Bliss' row to the table.

Tag	Src. H's	Src. Pkg's	Item	Category	Item Strain	Quantity	P.B. No.
▶ Q 1A4FF0300000BBC000000001			Buds (by strain) - Metrc Bliss	Buds (by strain)	Metrc Bliss	20 g	
▶ Q 1A4FF0300000BBC000000002			Buds - Metrc Bliss	Buds		20 g	
▶ Q 1A4FF0300000BBC000000003			Concentrate (Each) - Metrc Bliss	Concentrate (Each)		20 ea	
▶ Q 1A4FF0300000BBC000000004			Concentrate - Metrc Bliss	Concentrate		20 g	
▶ Q 1A4FF0300000BBC000000005			Immature Plants - Metrc Bliss	Immature Plants	Metrc Bliss	20 ea	

Step 2: Create the Plant Batch

- ▶ Fill in the requested information for the plant batch: quantity, group name (default group name is set to the package number), strain, plant type, plant count, planting and unpacking dates.
- ▶ Note that the plant count and quantity pulled from the package should always be the same number.
- ▶ Once the information is filled in, click on the “Create Plantings Button.

The screenshot shows a web application window titled "Create Plantings from Packages". Inside, there's a section for "Planting # 1" with a "(clear)" button. The form contains several input fields: "Package" (1A4FF0300000BBC000000005), "Strain" (Metr Bliss), "Planting Date" (10/09/2020), "Unpack Date" (10/09/2020), "Group Name" (1A4FF0300000BBC000000005), "Plants Type" (Clone), and "Plants Count" (20). A "Quantity" field is highlighted with a green box, showing "20" and "Each". Below it, a tooltip says "Unpackaging - new total will be 0 ea". At the bottom, there's a "+ 1" button and a "Create Plantings" button, which is also highlighted with a green box, next to a "Cancel" button.

Step 3: Destroy some plants in the plant batch

- ▶ Once the plants are created, they will appear in your immature plant list. Click on the plants button at the top.
- ▶ When the page loads, click on the immature tab.
- ▶ Find the plant batch you created in the previous step, click to highlight it.
- ▶ Let's say 5 plants have died since planting them. We will record those as destroyed plants. Click on the "Destroy Plants" button.

The screenshot shows the Metrc Plants interface. At the top, there is a navigation bar with the Metrc logo and several menu items: Plants, Packages, Transfers, Reports, and Admin. The 'Plants' menu item is highlighted. Below the navigation bar, the main heading is 'Plants'. Underneath, there are several tabs: Immature, Inactive, Vegetative, Flowering, On Hold, Inactive, Additives, Waste, Harvested, and On Hold. The 'Immature' tab is selected and highlighted. Below the tabs, there is a row of buttons: Create Plantings, Create Packages, Split Plantings, Rename, Change Strains, Change Growth Phase, and Destroy Plants. The 'Destroy Plants' button is highlighted. Below the buttons, there is a table with columns: Group, Strain, Type, Plants, Tracked, Packaged, and Harvested. The first row of the table is highlighted in orange and contains the following data: Group: 1A4FF0300000BBC000000005, Strain: Metrc Bliss, Type: Clone, Plants: 20, Tracked: 0, Packaged: 0, Harvested: 0. Below the table, there is a pagination bar showing 'Page 1 of 1' and '20 rows per page'.

Group	Strain	Type	Plants	Tracked	Packaged	Harvested
▶ 1A4FF0300000BBC000000005	Metrc Bliss	Clone	20	0	0	0
▶ Metrc Bliss Clone 10/9/2020	Metrc Bliss	Clone	90	10	0	0
▶ Metrc Bliss Seed 10/9/2020	Metrc Bliss	Seed	90	9	0	1

Step 3: Destroy Some plants in the plant batch (continued)

- ▶ When the pop up window appears fill out the requested information:
- ▶ Fill in the plant count as 5, select the destroyed date and a note about what happened. In this case, the plants died so we will write “Plants died”.
- ▶ Once everything is filled in, click on the green “Destroy Plants” button.

The screenshot shows a web application window titled "Destroy Immature Plants". The window contains the following elements:

- Plant Group # 1**: A header with a "(clear)" button on the right.
- Group**: A text input field containing "1A4FF0300000BBC000000005" and a search icon.
- Plants Count**: A spinner box set to "5".
- Destroy Date**: A date picker showing "10/09/2020" and a "today" button.
- Note**: A text input field containing "plants died".
- Buttons**: A green "Destroy Plants" button and a grey "Cancel" button at the bottom.

Green arrows from the text on the left point to the "Plants Count" field, the "Note" field, and the "Destroy Plants" button.

Step 4: Change growth phase to Vegetative

- ▶ Now that we've destroyed those 5 plants, we have 15 plants left. Those 15 plants are now 24 inches or taller but are not yet flowering, so we are going to move them to the vegetative phase.

- ▶ Click on the plant batch to highlight it.

- ▶ Click on the "Change Growth Phase" button.

The screenshot shows the Metrc Plants management interface. At the top, there is a navigation bar with the Metrc logo and tabs for Plants, Packages, Transfers, Reports, and Admin. Below this is a header section with the title 'Plants'. Under the title, there are several tabs: Immature, Inactive, Vegetative, Flowering, On Hold, Inactive, Additives, Waste, and Harvest. Below the tabs, there is a row of buttons: Create Plantings, Create Packages, Split Plantings, Rename, Change Strains, and Change Growth Phase. The 'Change Growth Phase' button is highlighted with a green box. Below the buttons is a table with columns: Group, Strain, Type, Plants, Tracked, and Package. The first row of the table is highlighted with a green box and contains the following data: Group: 1A4FF0300000BBC000000005, Strain: Metrc Bliss, Type: Clone, Plants: 15, Tracked: 0, Package: 0. Below the table, there is a pagination bar showing 'Page 1 of 1' and '20 rows per page'.

Group	Strain	Type	Plants	Tracked	Package
▶ 1A4FF0300000BBC000000005	Metrc Bliss	Clone	15	0	0
▶ Metrc Bliss Clone 10/9/2020	Metrc Bliss	Clone	90	10	0
▶ Metrc Bliss Seed 10/9/2020	Metrc Bliss	Seed	90	9	0

Step 4: Change growth phase to Vegetative (Continued)

- ▶ When the pop-up window appears, fill in the requested information. Fill in the number of plants you are moving over, in this case, 15 plants.
- ▶ Select the starting tag number. You can do this by starting to type in a number into the starting tag line. A drop down list will appear with the tags available.
 - ▶ You can also click on the search glass button to bring up a list of available tags.
- ▶ Fill in the growth phase the plants are moving to. In this case Vegetative. The date and location at your facility that these plants will move to.
- ▶ Once all of this is filled in, click on the “Change Phase” Button.

The screenshot shows a software window titled "Change Immature Plants Growth Phase". It contains the following fields and controls:

- Plant Group # 1** (with a "(clear)" button)
- Group**: 1A4FF0300000BBC000000005 (with a search icon)
- Plants Count**: 15 (with a dropdown arrow)
- Tags**: 15 (with a dropdown arrow)
- Starting Tag**: 1A4FF0200000BBC0000000021 (with a search icon)
- Ending Tag**: 1A4FF0200000BBC00000000035 (with the text "(tags optional)" below it)
- New Phase**: Vegetative (with a dropdown arrow)
- New Location**: Plant Room A (with a dropdown arrow)
- Change Date**: 10/09/2020 (with a calendar icon) and a "today" button
- Change Phase** (green button)
- Cancel** (grey button)

Green arrows point from the text instructions to the following elements in the window:

- From "Fill in the number of plants you are moving over, in this case, 15 plants." to the "Plants Count" field.
- From "Select the starting tag number... A drop down list will appear with the tags available." to the "Starting Tag" field.
- From "You can also click on the search glass button to bring up a list of available tags." to the search icon next to the "Starting Tag" field.
- From "Fill in the growth phase the plants are moving to. In this case Vegetative. The date and location at your facility that these plants will move to." to the "New Phase" and "New Location" fields.
- From "Once all of this is filled in, click on the 'Change Phase' Button." to the "Change Phase" button.

Step 5: Change Vegetative Plants to Flowering Phase

- ▶ Now we will move those plants that we just moved to Vegetative into the flowering phase.

Click on the “Vegetative” tab.

- ▶ Find the plant tags that you moved over into vegetative. Click and drag your mouse to select all the tags available.

Click on the “Change Growth Phase” Button.

The screenshot shows the Metrc Plants interface. At the top, there is a navigation bar with links for Plants, Packages, Transfers, Reports, and Admin. Below this, the 'Plants' section is active, displaying a tabbed interface with 'Immature', 'Inactive', 'Vegetative', 'Flowering', 'On Hold', 'Inactive', and 'Additives'. The 'Vegetative' tab is selected and highlighted with a green box. Below the tabs, there are buttons for 'Assign Tags', 'Replace Tags', 'Change Strains', 'Change Location', and 'Change Growth Phase'. The 'Change Growth Phase' button is highlighted with a green box. Below the buttons is a table with columns: Tag, Strain, Location, and Hold. The table contains 15 rows of data, all of which are highlighted with a green box. The tags are 1A4FF0200000BBC000000021 through 1A4FF0200000BBC000000035. The strain is 'Metrc Bliss' and the location is 'Plant Room A' for all rows. The 'Hold' status is 'No' for all rows.

Tag	Strain	Location	Hold
1A4FF0200000BBC000000021	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000022	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000023	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000024	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000025	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000026	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000027	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000028	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000029	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000030	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000031	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000032	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000033	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000034	Metrc Bliss	Plant Room A	No
1A4FF0200000BBC000000035	Metrc Bliss	Plant Room A	No

Step 5: Change Vegetative Plants to Flowering Phase (continued)

- ▶ When the pop up window appears you will see a list of the plants selected. At the top you will see a green area labeled “Template”.

- ▶ You can select the new phase, location, and change date in the template, click the green check box and it will fill in the info for all lines on the page.

Change Vegetative Plants Growth Phase

Template

New Phase: Flowering ✓

New Location: Plant Room B ✓

Change Date: 10/09/2020 today ✓

Plant # 1

Plant: 1A4FF0200000BBC0000000021

Replace Tag (optional): Type part of the Tag number...

New Phase: Flowering

New Location: Plant Room B

Change Date: 10/09/2020 today

Plant # 2

Plant: 1A4FF0200000BBC0000000022

Replace Tag (optional): Type part of the Tag number...

New Phase: Flowering

New Location: Plant Room B

Change Date: 10/09/2020 today

Plant # 3

Plant: 1A4FF0200000BBC0000000023

Replace Tag (optional): Type part of the Tag number...

New Phase: Flowering

New Location: Plant Room B

Change Date: 10/09/2020 today

Plant # 4

Plant: 1A4FF0200000BBC0000000024

Replace Tag (optional): Type part of the Tag number...

New Phase: Flowering

New Location: Plant Room B

Step 5: Change Vegetative Plants to Flowering Phase (continued)

- Once the information has been filled in, scroll down and click on the green “Change Growth Phase” button.

The screenshot displays a web-based interface for managing plants. It features four identical rows, each representing a plant entry from Plant # 12 to Plant # 15. Each row contains the following fields:

- Plant:** A text input field with a search icon, containing the ID 1A4FF0200000BBC000000032 (for Plant # 12).
- Replace Tag (optional):** A text input field with a search icon, containing the placeholder text "Type part of the Tag number..."
- New Phase:** A dropdown menu with "Flowering" selected.
- New Location:** A text input field with a search icon, containing "Plant Room B".
- Change Date:** A date picker showing "10/09/2020" and a "today" button.

At the bottom of the interface, there is a green button labeled "Change Phase" and a grey button labeled "Cancel". A green arrow points from the text "Change Growth Phase" in the instructions to the "Change Phase" button.

Step 6: Harvesting your plants!

- ▶ Now that we have moved the plants to flowering, you can now harvest your plants. Click on the flowering tab.

- ▶ In Metrc there are 2 types of Harvests: a partial harvest, called a Manicure, and a full harvest simply called a harvest.

- ▶ In this example, we will do a full harvest. Click and drag your mouse over the plant tags then click “Harvest”.

The screenshot shows the Metrc Plants interface. At the top, there's a green header with the word 'Plants'. Below it, a navigation bar contains several tabs: 'Immature', 'Inactive', 'Vegetative', 'Flowering' (highlighted with a green box), 'On Hold', 'Inactive', 'Additives', 'Waste', 'Harvested', 'On Hold', and 'Inactive'. Below the navigation bar, there's a row of action buttons: 'Replace Tags', 'Change Strains', 'Change Location', 'Change Growth Phase', 'Changes by Location', 'Destroy', 'Record Additives', 'Record Waste', 'Create Plantings', 'Manicure', and 'Harvest' (highlighted with a green box). Below the buttons is a table with columns: Tag, Strain, Location, Hold, Group, Group Type, Group Date, and Phase. The table contains 16 rows of data, all with 'No' in the 'Hold' column. A green arrow points from the 'Flowering' tab to the 'Harvest' button. Another green arrow points from the 'Harvest' button to the 'Harvest' button. A third green arrow points from the 'Harvest' button to the 'Harvest' button. A fourth green arrow points from the 'Harvest' button to the 'Harvest' button. A fifth green arrow points from the 'Harvest' button to the 'Harvest' button. A sixth green arrow points from the 'Harvest' button to the 'Harvest' button. A seventh green arrow points from the 'Harvest' button to the 'Harvest' button. An eighth green arrow points from the 'Harvest' button to the 'Harvest' button. A ninth green arrow points from the 'Harvest' button to the 'Harvest' button. A tenth green arrow points from the 'Harvest' button to the 'Harvest' button. A eleventh green arrow points from the 'Harvest' button to the 'Harvest' button. A twelfth green arrow points from the 'Harvest' button to the 'Harvest' button. A thirteenth green arrow points from the 'Harvest' button to the 'Harvest' button. A fourteenth green arrow points from the 'Harvest' button to the 'Harvest' button. A fifteenth green arrow points from the 'Harvest' button to the 'Harvest' button. A sixteenth green arrow points from the 'Harvest' button to the 'Harvest' button. A seventeenth green arrow points from the 'Harvest' button to the 'Harvest' button. An eighteenth green arrow points from the 'Harvest' button to the 'Harvest' button. A nineteenth green arrow points from the 'Harvest' button to the 'Harvest' button. A twentieth green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-first green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-second green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-third green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-fourth green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-fifth green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-sixth green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-seventh green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-eighth green arrow points from the 'Harvest' button to the 'Harvest' button. A twenty-ninth green arrow points from the 'Harvest' button to the 'Harvest' button. A thirtieth green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-first green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-second green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-third green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-fourth green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-fifth green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-sixth green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-seventh green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-eighth green arrow points from the 'Harvest' button to the 'Harvest' button. A thirty-ninth green arrow points from the 'Harvest' button to the 'Harvest' button. A fortieth green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-first green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-second green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-third green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-fourth green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-fifth green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-sixth green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-seventh green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-eighth green arrow points from the 'Harvest' button to the 'Harvest' button. A forty-ninth green arrow points from the 'Harvest' button to the 'Harvest' button. A fiftieth green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-first green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-second green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-third green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-fourth green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-fifth green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-sixth green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-seventh green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-eighth green arrow points from the 'Harvest' button to the 'Harvest' button. A fifty-ninth green arrow points from the 'Harvest' button to the 'Harvest' button. A sixtieth green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-first green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-second green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-third green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-fourth green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-fifth green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-sixth green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-seventh green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-eighth green arrow points from the 'Harvest' button to the 'Harvest' button. A sixty-ninth green arrow points from the 'Harvest' button to the 'Harvest' button. A seventieth green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-first green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-second green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-third green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-fourth green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-fifth green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-sixth green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-seventh green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-eighth green arrow points from the 'Harvest' button to the 'Harvest' button. A seventy-ninth green arrow points from the 'Harvest' button to the 'Harvest' button. An eightieth green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-first green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-second green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-third green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-fourth green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-fifth green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-sixth green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-seventh green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-eighth green arrow points from the 'Harvest' button to the 'Harvest' button. An eighty-ninth green arrow points from the 'Harvest' button to the 'Harvest' button. A ninetieth green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-first green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-second green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-third green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-fourth green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-fifth green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-sixth green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-seventh green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-eighth green arrow points from the 'Harvest' button to the 'Harvest' button. A ninety-ninth green arrow points from the 'Harvest' button to the 'Harvest' button. A hundredth green arrow points from the 'Harvest' button to the 'Harvest' button.

Tag	Strain	Location	Hold	Group	Group Type	Group Date	Phase
▶ 1A4FF0200000BBC000000020	Metrc Bliss	Plant Room A	No	Metrc Bliss Seed 10/9/2020	Seed	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000021	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000022	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000023	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000024	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000025	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000026	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000027	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000028	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000029	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000030	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000031	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000032	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000033	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000034	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20
▶ 1A4FF0200000BBC000000035	Metrc Bliss	Plant Room B	No	1A4FF0300000BBC000000005	Clone	10/09/2020	10/09/20

Page 1 of 1 20 rows per page

Step 6: Harvesting your plants!

- ▶ When the pop up window appears you will see a list of the plants you selected and a green template at the top. You can fill in the harvest name, unit of measure, drying location, and harvest date and then click on the green check marks to fill that information in for all plants at once.
- ▶ The only thing that must be manually put in is the wet weight of each plant.

The screenshot shows a window titled "Harvest Flowering Plants" with a close button (X) in the top right corner. The window is divided into a "Template" section at the top and two plant entries below.

Template Section: This section is highlighted with a green border. It contains the following fields:

- Harvest Name:** A text input field with the value "Scenario Harvest" and a green checkmark button to its right.
- Unit of Measure:** A dropdown menu showing "Grams" with a green checkmark button to its right.
- Drying Location:** A text input field with the value "Harvest Location" and a search icon (magnifying glass) and a green checkmark button to its right.
- Harvest Date:** A date picker showing "10/09/2020" and a "today" button, with a green checkmark button to its right.

Plant # 1 Section: This section is separated by a horizontal line and has a blue minus button on the right. It contains the following fields:

- Plant:** A text input field with the value "1A4FF0200000BBC000000020" and a search icon (magnifying glass).
- Harvest Name:** A text input field with the value "Scenario Harvest" and a green checkmark button to its right.
- Weight:** A text input field with the value "ex. 100.23" and a green checkmark button to its right.
- Drying Location:** A text input field with the value "Harvest Location" and a search icon (magnifying glass) and a green checkmark button to its right.
- Harvest Date:** A date picker showing "10/09/2020" and a "today" button.

Plant # 2 Section: This section is separated by a horizontal line and has a blue minus button on the right. It contains the following fields:

- Plant:** A text input field with the value "1A4FF0200000BBC000000021" and a search icon (magnifying glass).
- Harvest Name:** A text input field with the value "Scenario Harvest" and a green checkmark button to its right.
- Weight:** A text input field with the value "ex. 100.23" and a green checkmark button to its right.
- Drying Location:** A text input field with the value "Harvest Location" and a search icon (magnifying glass) and a green checkmark button to its right.
- Harvest Date:** A date picker showing "10/09/2020" and a "today" button.

Green arrows point from the text in the list to the corresponding fields in the form: one arrow points to the "Harvest Name" field in the Template section, and two arrows point to the "Weight" fields in the Plant # 1 and Plant # 2 sections.

Step 6: Harvesting your Plants!

- In this example we will fill in the weight of each plant as 1,000 grams. Scroll down and fill in the 1,000 gram weight for each plant and then click on the “Harvest Plants” Button.

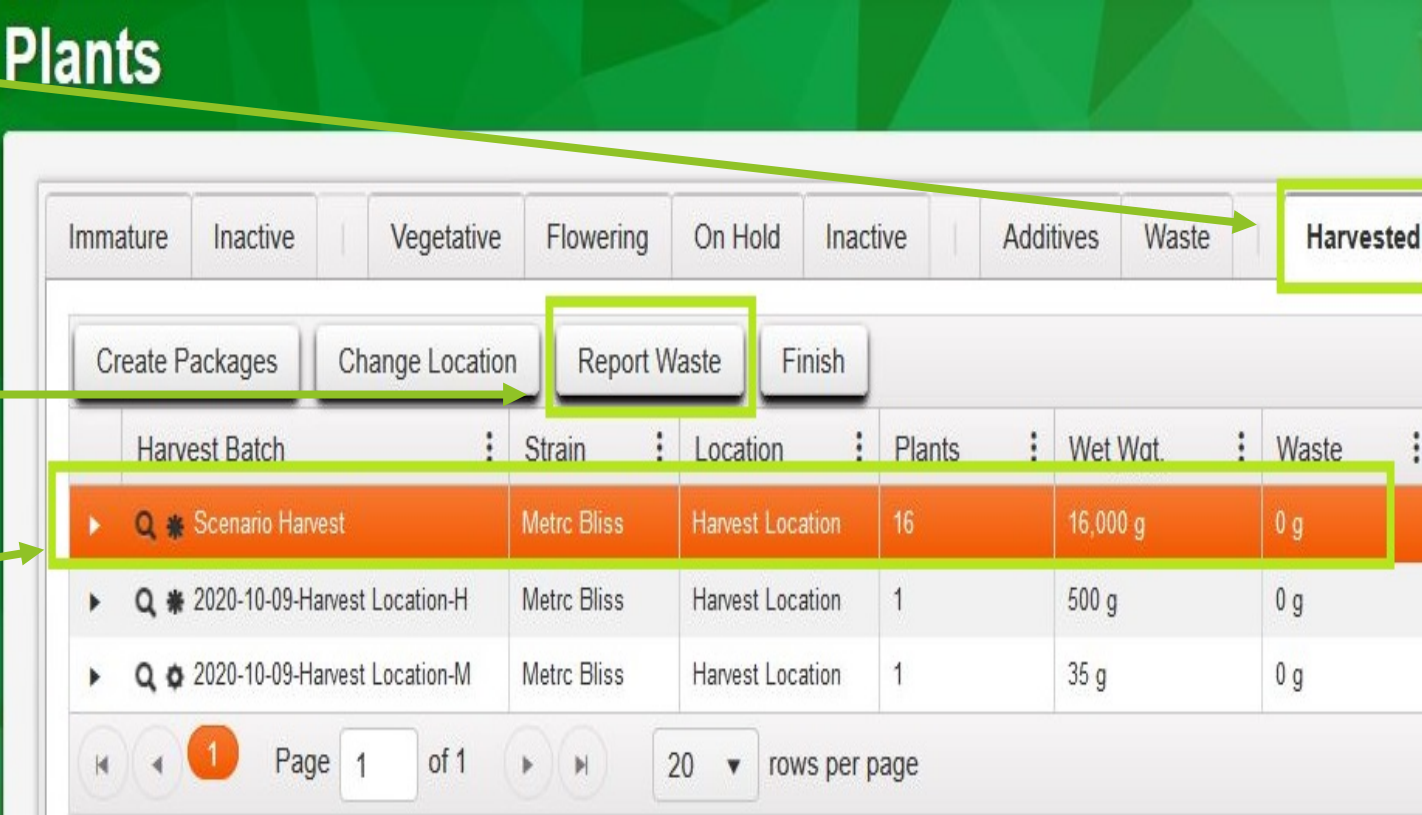
The screenshot displays a user interface for harvesting plants, showing two entries: Plant # 15 and Plant # 16. Each entry has a form with the following fields:

- Plant:** A text field containing a long alphanumeric ID (1A4FF0200000BBC000000034 for Plant # 15 and 1A4FF0200000BBC000000035 for Plant # 16) with a search icon.
- Harvest Name:** A text field containing "Scenario Harvest" with a search icon and the label "(optional)".
- Weight:** A field with a numeric input (1000) and a unit dropdown menu (Grams). This field is highlighted with a green box in both entries.
- Drying Location:** A text field containing "Harvest Location" with a search icon.
- Harvest Date:** A date picker showing "10/09/2020" and a "today" button.

At the bottom of the interface, there is a green button labeled "Harvest Plants" and a grey button labeled "Cancel". The "Harvest Plants" button is highlighted with a green box. A green arrow points from the text "click on the 'Harvest Plants' Button." to this button.

Step 7: Managing Your Harvest

- ▶ The plants have now been harvested. Click on the “Harvested” tab. You’ll see your “Scenario Harvest” listed with the total wet weight listed.
- ▶ We now need to record our waste.
- ▶ Click on the harvest to highlight it.
- ▶ Click on “Report Waste”.



The screenshot shows the 'Plants' management interface. At the top, there's a green header with the word 'Plants'. Below it, a row of tabs includes 'Immature', 'Inactive', 'Vegetative', 'Flowering', 'On Hold', 'Inactive', 'Additives', 'Waste', and 'Harvested'. The 'Harvested' tab is highlighted with a green box. Below the tabs, there's a row of buttons: 'Create Packages', 'Change Location', 'Report Waste', and 'Finish'. The 'Report Waste' button is highlighted with a green box. Below the buttons, there's a table with columns: 'Harvest Batch', 'Strain', 'Location', 'Plants', 'Wet Wat.', and 'Waste'. The first row of the table is highlighted with a green box and contains the following data: 'Scenario Harvest', 'Metr Bliss', 'Harvest Location', '16', '16,000 g', and '0 g'. Below the table, there's a pagination bar showing 'Page 1 of 1' and '20 rows per page'.

Harvest Batch	Strain	Location	Plants	Wet Wat.	Waste
▶ Q * Scenario Harvest	Metr Bliss	Harvest Location	16	16,000 g	0 g
▶ Q * 2020-10-09-Harvest Location-H	Metr Bliss	Harvest Location	1	500 g	0 g
▶ Q * 2020-10-09-Harvest Location-M	Metr Bliss	Harvest Location	1	35 g	0 g

Step 7: Managing Your Harvest

► When the window pops up, you will be able to enter the weight of the waste in your facility. For this example, we will type in 2,000 grams.

- Remember that when you report waste against a harvest you are only reporting physical waste, not weight due to moisture loss.

► Select the waste type as “Plant material”. Select the waste date by clicking “Today”.

► Once everything is filled in, click on the “Report Waste” button.

The screenshot shows a 'Report Waste' window with the following elements:

- Batch # 1** (with a '(clear)' button)
- Batch** dropdown menu set to 'Scenario Harvest' (with a search icon).
- Weight** input field set to '2000' with a unit dropdown set to 'Grams'. Below this is a status bar: 'Removing - new total will be 14,000 g'.
- Waste Type** dropdown menu set to 'Plant Material'.
- Waste Date** field with a calendar icon, showing '10/09/2020' and a 'today' button.
- A counter at the bottom left showing '+ 1'.
- At the bottom, a green 'Report Waste' button and a grey 'Cancel' button.

Green arrows from the text on the left point to the following elements in the window:

- From 'we will type in 2,000 grams.' to the 'Weight' input field.
- From 'Select the waste type as “Plant material”.' to the 'Waste Type' dropdown menu.
- From 'Select the waste date by clicking “Today”.' to the 'today' button in the 'Waste Date' field.
- From 'click on the “Report Waste” button.' to the 'Report Waste' button.

Step 7: Managing Your Harvest

- ▶ Next we will create a package against the remaining 14,000 grams in the harvest.

- ▶ Click to highlight the harvest and then click on “Create Packages”.

Plants

Immature Inactive Vegetative Flowering On Hold Inactive Additives Waste **Harvested** On Hold Inactive

Create Packages Change Location Report Waste Finish

Harvest Batch	Strain	Location	Plants	Wet Wt	Waste	Total Pkn'd	Pkn's	Weight
▶ Q * Scenario Harvest	Metrc Bliss	Harvest Location	16	16,000 g	2,000 g	0 g	0	14,000 g
▶ Q * 2020-10-09-Harvest Location-H	Metrc Bliss	Harvest Location	1	500 g	0 g	0 g	0	500 g
▶ Q * 2020-10-09-Harvest Location-M	Metrc Bliss	Harvest Location	1	35 g	0 g	0 g	0	35 g

Page 1 of 1 20 rows per page

Step 7: Managing Your Harvest

- ▶ The pop up window for package creation will appear. You can begin typing out a package tag number in the new tag column or click the magnifying glass icon next to the tag row. You can do the same with the item row as well. Select the Package date as today
- ▶ Fill in the quantity from Harvest #1 as 5000 grams.
- ▶ Once the information is filled in, click on the “Create Packages” button.

The screenshot shows a 'Create Packages' window with the following fields and controls:

- New Package # 1** (Title)
- (clear)** (Button)
- New Tag**: Input field with '1A4FF0300000BBC000000014' and a magnifying glass icon.
- Item**: Input field with 'Buds - Metrc Bliss' and a magnifying glass icon.
- Quantity**: Input field with 'Calculated' and a dropdown menu set to 'Grams'.
- Note**: Text input field.
- Package Date**: Calendar icon, input field with '10/09/2020', and a 'today' button.
- ☐ Trade Sample
- ☐ Production Batch
- Harvest # 1**: Input field with 'Scenario Harvest' and a magnifying glass icon.
- Quantity**: Input field with '5000' and a dropdown menu set to 'Grams'.
- Packaging**: Text indicating '- new total will be 9,000 g'.
- (contents)** (Text)
- Create Packages** (Button)
- Cancel** (Button)

Step 7: Managing Your Harvest

- ▶ You can now see that we have a packaged weight of 5,000 grams and our remaining weight in the harvest is 9,000 grams.
- ▶ Since we have no more physical material left in the batch, this 9,000 grams must be converted to moisture loss.
 - ▶ To do that, click on the harvest to highlight it, then click on the “Finish” Button.

Plants

Immature

Inactive

Vegetative

Flowering

On Hold

Inactive

Additives

Waste

Harvested

On Hold

Inactive

Create Packages

Change Location

Report Waste

Finish

Harvest Batch	Strain	Location	Plants	Wet Wgt.	Waste	Total Pkg'd	Pkg's	Weight
Q * Scenario Harvest	Metric Bliss	Harvest Location	16	16,000 g	2,000 g	5,000 g	1	9,000 g
Q * 2020-10-09-Harvest Location-H	Metric Bliss	Harvest Location	1	500 g	0 g	0 g	0	500 g
Q * 2020-10-09-Harvest Location-M	Metric Bliss	Harvest Location	1	35 g	0 g	0 g	0	35 g

1

Page 1 of 1

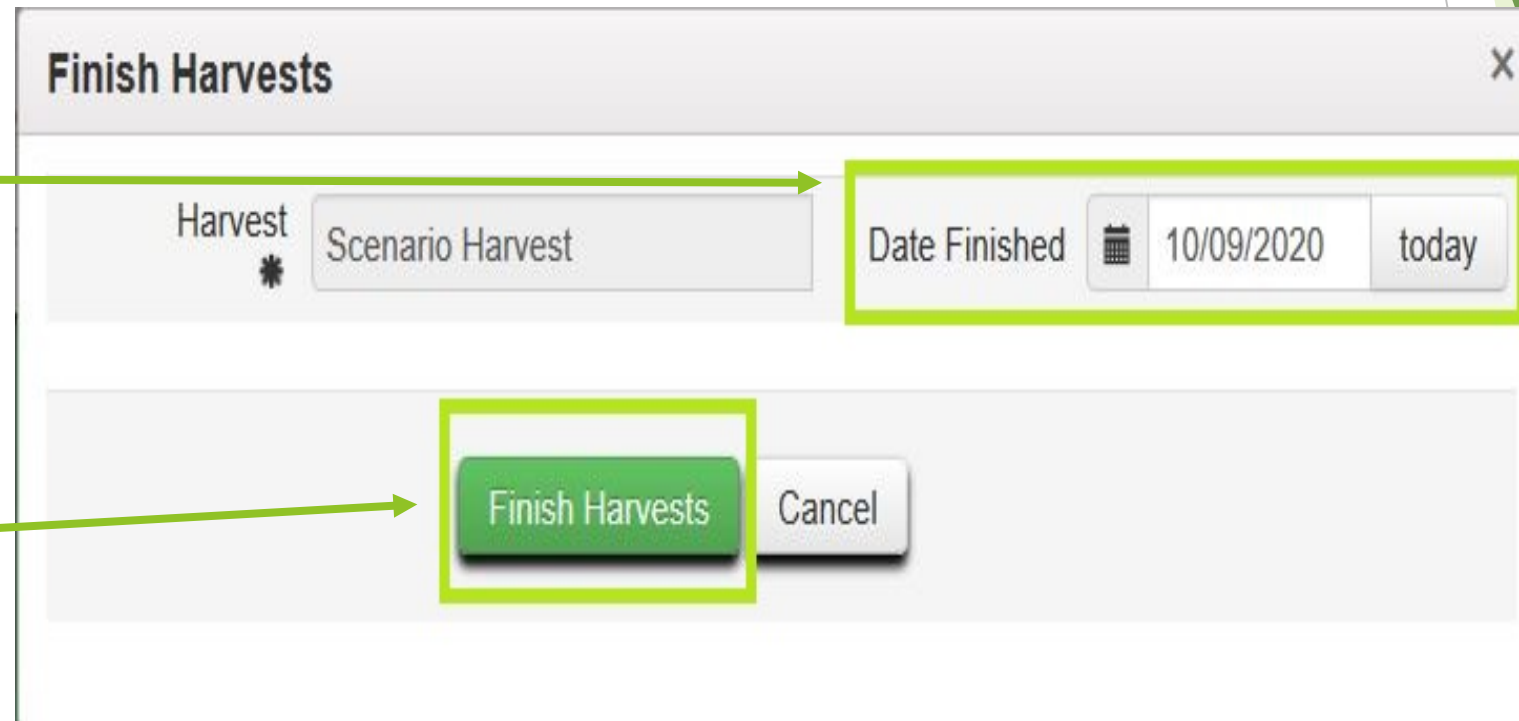
20

rows per page

Step 7: Managing Your Harvest

► When the finish harvest pop up window appears, click on the “today” button, to fill in the date that you are finishing the harvest.

► Click on the “Finish Harvest” button.



The image shows a software dialog box titled "Finish Harvests" with a close button (X) in the top right corner. The dialog contains two main sections. The top section has a label "Harvest" with a small asterisk icon, followed by a text input field containing "Scenario Harvest". To the right of this field is a "Date Finished" section, which includes a calendar icon, a date field showing "10/09/2020", and a "today" button. A green rectangular box highlights the "Date Finished" section, and a green arrow points from the text "click on the 'today' button" to the "today" button. The bottom section of the dialog contains two buttons: a green "Finish Harvests" button and a grey "Cancel" button. A green rectangular box highlights the "Finish Harvests" button, and a green arrow points from the text "Click on the 'Finish Harvest' button" to this button.

Step 7: Managing your Harvest

- ▶ After finishing the harvest you will be returned to the harvested tab where you will no longer see the harvest you were working on.
- ▶ Finished harvests get moved to the “inactive” tab next to the “Harvested” tab.
- ▶ Click on the inactive tab to view the harvest you just finished.

Plants

Immature Inactive Vegetative Flowering On Hold Inactive Additives Waste **Harvested** On Hold **Inactive**

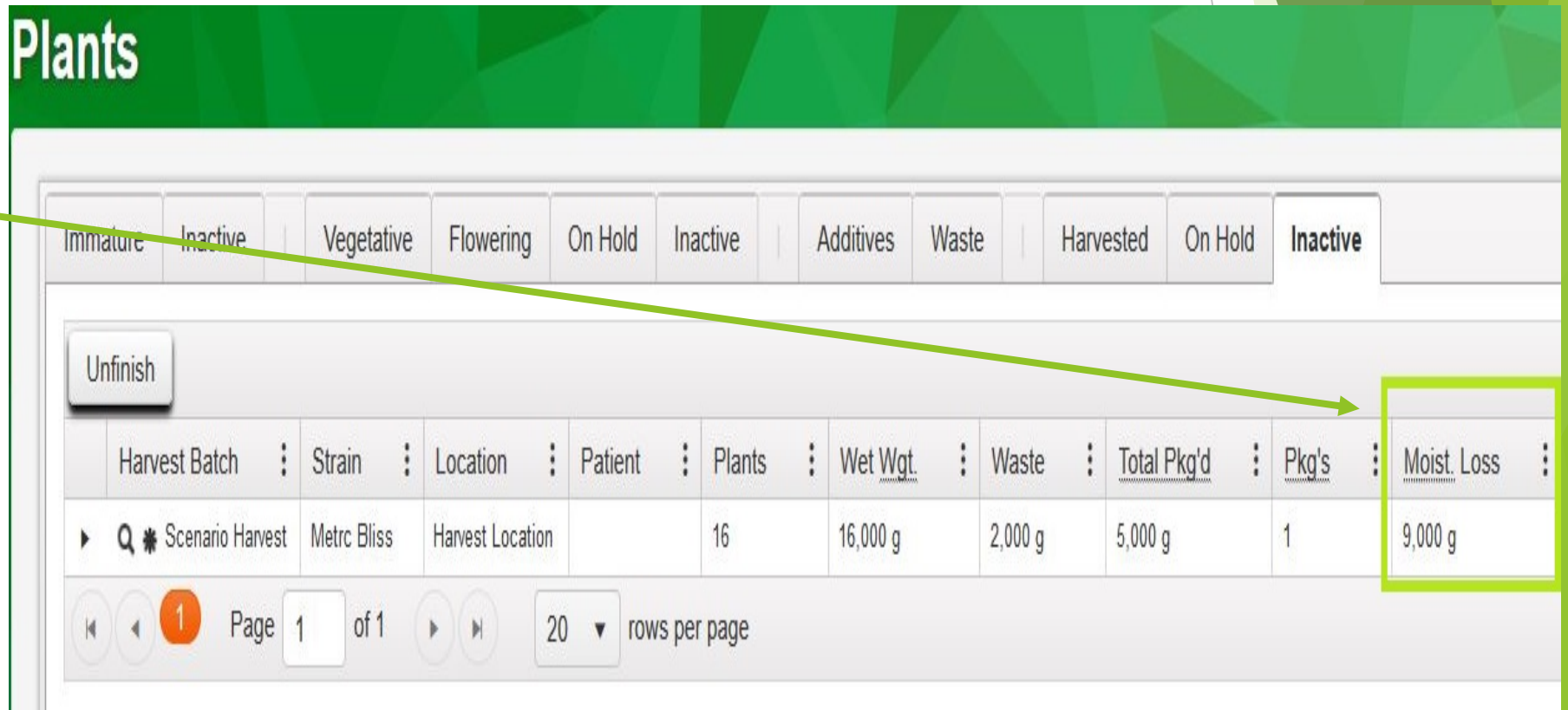
Create Packages Change Location Report Waste Finish

Harvest Batch	Strain	Location	Plants	Wet Wgt.	Waste	Total Pkg'd	Pkg's
▶ Q * 2020-10-09-Harvest Location-H	Mitrc Bliss	Harvest Location	1	500 g	0 g	0 g	0
▶ Q * 2020-10-09-Harvest Location-M	Mitrc Bliss	Harvest Location	1	35 g	0 g	0 g	0

Page 1 of 1 20 rows per page

Step 7: Managing Your Harvest

- ▶ You can now see the harvest you just finished. You'll notice that there is now a column called "moisture loss" which shows the 9,000 grams that was remaining when we finished.
- ▶ This is how the system calculates moisture loss. Do not record your moisture loss as physical waste.



Plants

Immature	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive
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Unfinish

Harvest Batch	Strain	Location	Patient	Plants	Wet Wgt.	Waste	Total Pkg'd	Pkg's	Moist. Loss
▶ Q * Scenario Harvest	Metric Bliss	Harvest Location		16	16,000 g	2,000 g	5,000 g	1	9,000 g

Page 1 of 1 20 rows per page

Conclusion

- ▶ This concludes the Plant Creation/Harvest Metrc Experience Scenario.
- ▶ Please remember that this scenario is not a substitution for knowing or understanding the rules. This scenario is only meant to demonstrate the functionality of Metrc as used by Oregon Recreational Marijuana Licensees.
- ▶ For CTS functionality questions reach out to Metrc support:
 - ▶ Phone: 1-877-566-6506
 - ▶ Email: Support@Metrc.com
- ▶ For CTS Compliance questions, reach out to the OLCC CTS compliance Team:
 - ▶ Email: Marijuana.CTS@Oreon.gov
 - ▶ Phone: 503-872-5190