

# Replace Tags for Un-Tagged Plants and Merge Plants in Metrc System

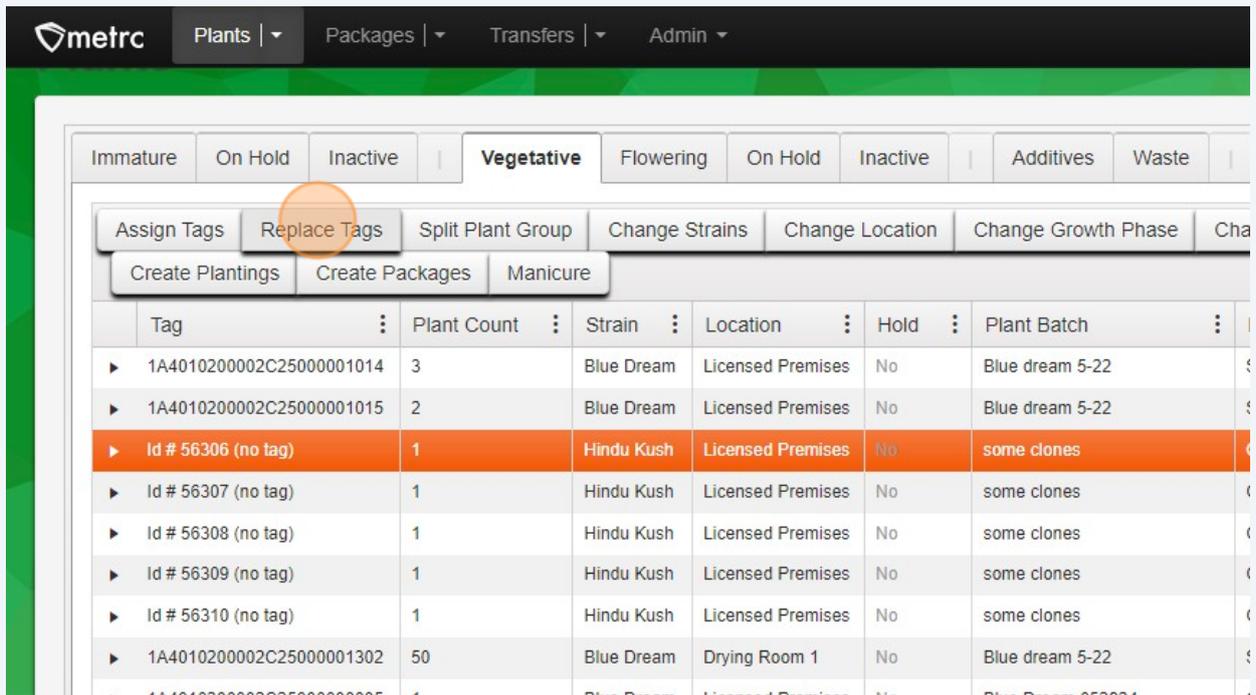
**i** This process is intended to be used when applying a group tag to an untagged plant in the Vegetative stage.

**1** Open the Vegetative tab of the Plants table.

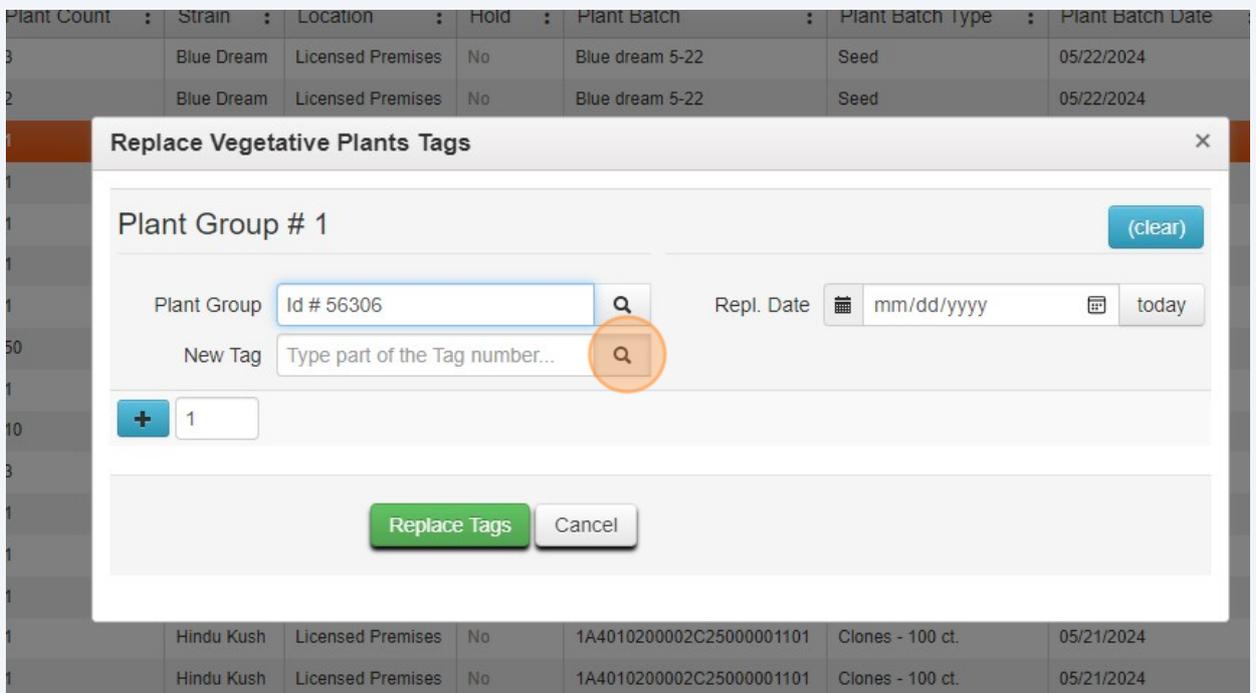
**2** Select a single untagged plant.

Tag	Plant Count	Strain	Location	Hold	Plant Batch
▶ 1A4010200002C25000001014	3	Blue Dream	Licensed Premises	No	Blue dream 5-22
▶ 1A4010200002C25000001015	2	Blue Dream	Licensed Premises	No	Blue dream 5-22
▶ <b>Id # 56306 (no tag)</b>	<b>1</b>	<b>Hindu Kush</b>	<b>Licensed Premises</b>	<b>No</b>	<b>some clones</b>
▶ Id # 56307 (no tag)	1	Hindu Kush	Licensed Premises	No	some clones
▶ Id # 56308 (no tag)	1	Hindu Kush	Licensed Premises	No	some clones
▶ Id # 56309 (no tag)	1	Hindu Kush	Licensed Premises	No	some clones
▶ Id # 56310 (no tag)	1	Hindu Kush	Licensed Premises	No	some clones
▶ 1A4010200002C25000001302	50	Blue Dream	Drying Room 1	No	Blue dream 5-22
▶ 1A4010200002C25000000005	1	Blue Dream	Licensed Premises	No	Blue Dream 052924
▶ 1A4010200002C25000001136	10	Hindu Kush	Licensed Premises	No	1A4010200002C25000001101
▶ 1A4010200002C25000001013	3	Hindu Kush	Licensed Premises	No	1A4010200002C25000001101

### 3 Click "Replace Tags"

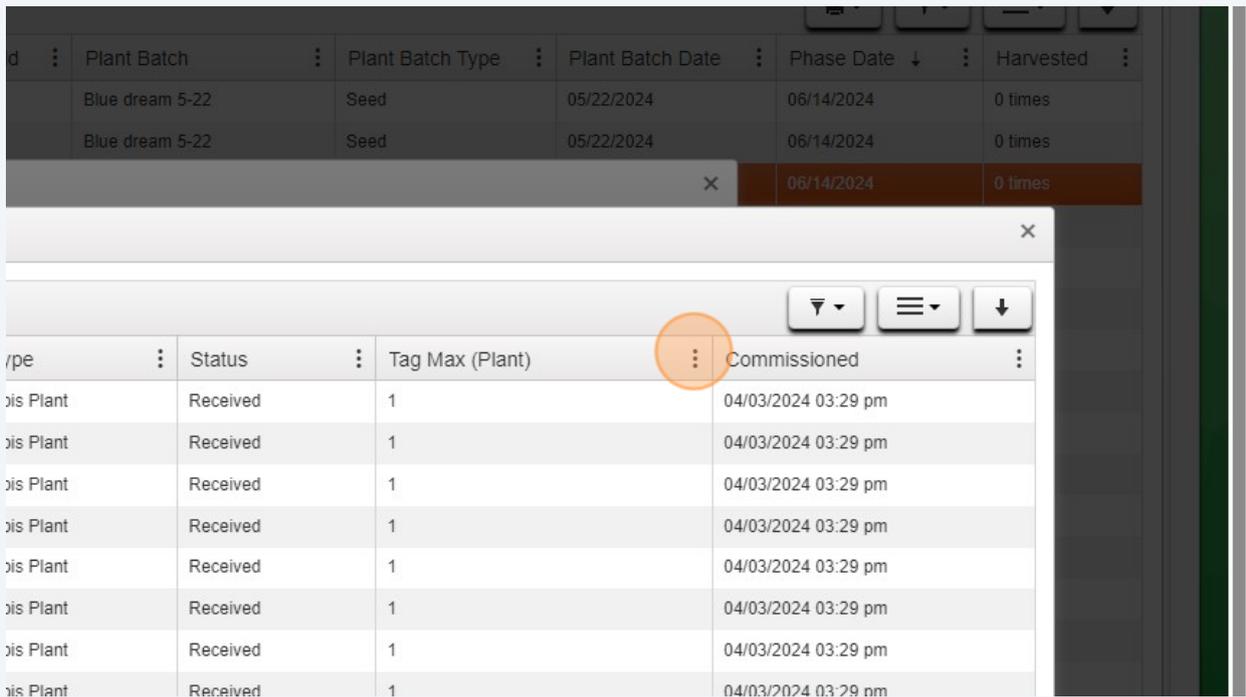


### 4 Select the magnifying glass next to the New Tag filed to search for a plant tag.



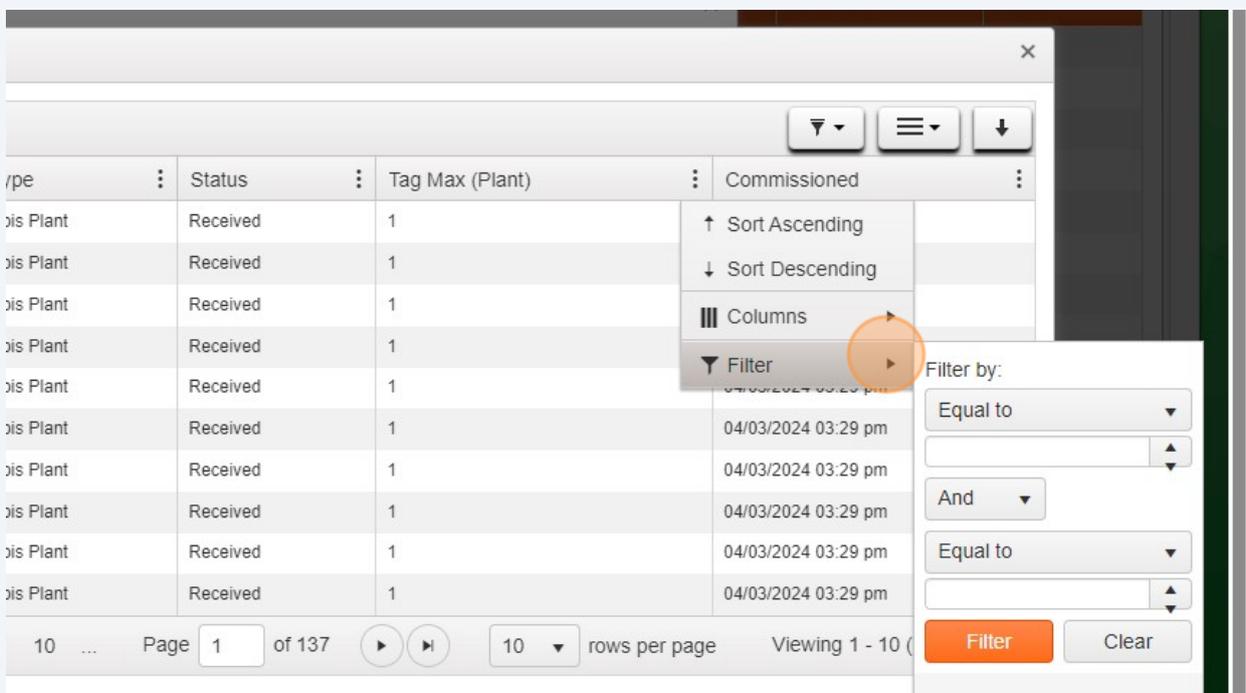
5

The user can search for a specific quantity group tag by selecting the three vertical dots of the "Tag Max (Plant)" column.



6

Then select the "filter" option.



7

Insert a number associated with the group tag to apply. In this example, the user inputs a "Tag Max (Plant)" value of 5. Select "Filter".

jis Plant	Received	1
jis Plant	Received	1

10 ... Page 1 of 137 10 rows per page Viewing 1 - 10

Filter by: Equal to 5.00 And Equal to Filter Clear

8

Click the appropriate tag to assign. Click "Select"

1A4010200002C25000001016	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001017	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001018	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001019	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001020	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001021	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001022	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001023	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001024	Cannabis Plant 5 QTY	Received	5
1A4010200002C25000001025	Cannabis Plant 5 QTY	Received	5

1 2 3 4 5 6 7 8 9 Page 1 of 9

Select Cancel

9 Click "today"

id	Plant Batch	Plant Batch Type	Plant Batch Date	Phase Date ↓	Harvested
	Blue dream 5-22	Seed	05/22/2024	06/14/2024	0 times
	Blue dream 5-22	Seed	05/22/2024	06/14/2024	0 times

(clear)

Repl. Date  today

001016

10 Click "Replace Tags"

tag)	1
C25000001302	50
C25000000005	1
C25000001136	10
C25000001013	3
C25000000006	1
C25000000007	1
C25000000008	1
C25000000009	1
C25000000010	1
C25000000011	1
C25000000012	1
C25000001131	10
C25000001132	10

Plant Group # 1

Plant Group

Repl. Date

New Tag

11

The previously untagged plant is now assigned plant tag "1A4010200002C25000001016" with a max plant count value of 5.

Next, the user will select the recently tagged plant to add additional plants to the group tag.

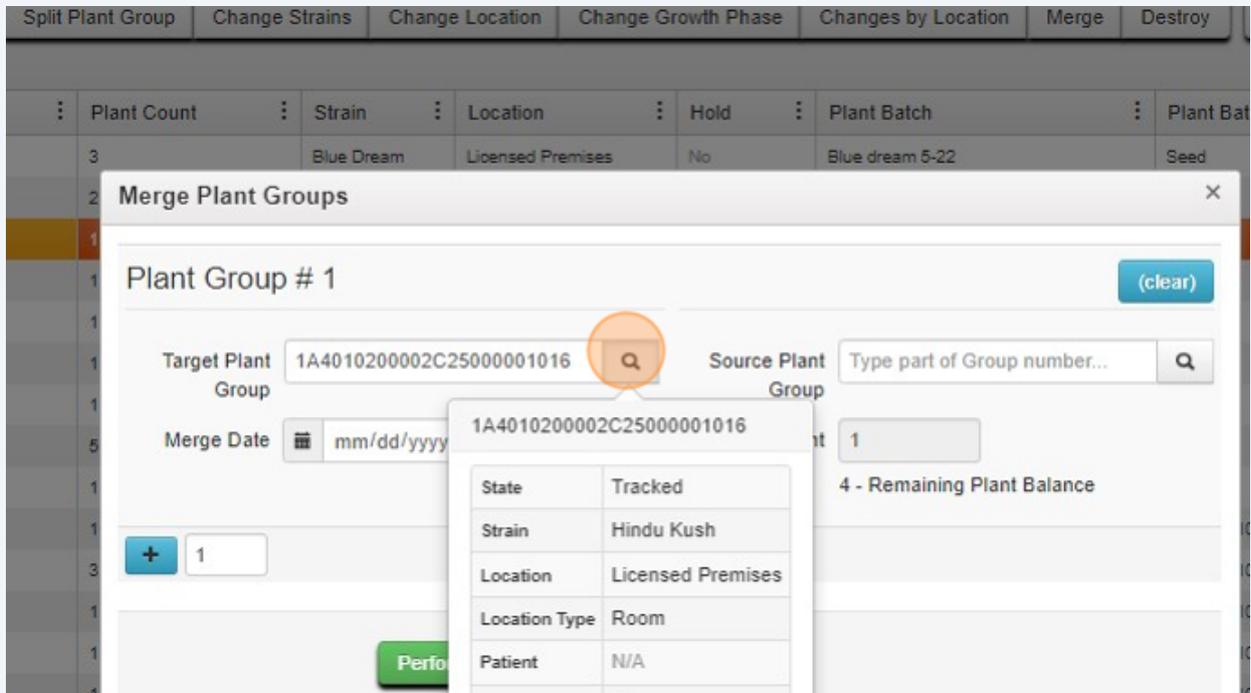
Tag	Plant Count	Strain	Location	Hold	Plant Batch
▶ 1A4010200002C25000001014	3	Blue Dream	Licensed Premises	No	Blue dream 5-22
▶ 1A4010200002C25000001015	2	Blue Dream	Licensed Premises	No	Blue dream 5-22
▶ 1A4010200002C25000001016	1	Hindu Kush	Licensed Premises	No	some clones
▶ Id # 56307 (no tag)	1	Hindu Kush	Licensed Premises	No	some clones
▶ Id # 56308 (no tag)	1	Hindu Kush	Licensed Premises	No	some clones
▶ Id # 56309 (no tag)	1	Hindu Kush	Licensed Premises	No	some clones
▶ Id # 56310 (no tag)	1	Hindu Kush	Licensed Premises	No	some clones
▶ 1A4010200002C25000001302	50	Blue Dream	Drying Room 1	No	Blue dream 5-22
▶ 1A4010200002C25000000005	1	Blue Dream	Licensed Premises	No	Blue Dream 052924
▶ 1A4010200002C25000001136	10	Hindu Kush	Licensed Premises	No	1A4010200002C25000001101
▶ 1A4010200002C25000001013	3	Hindu Kush	Licensed Premises	No	1A4010200002C25000001101

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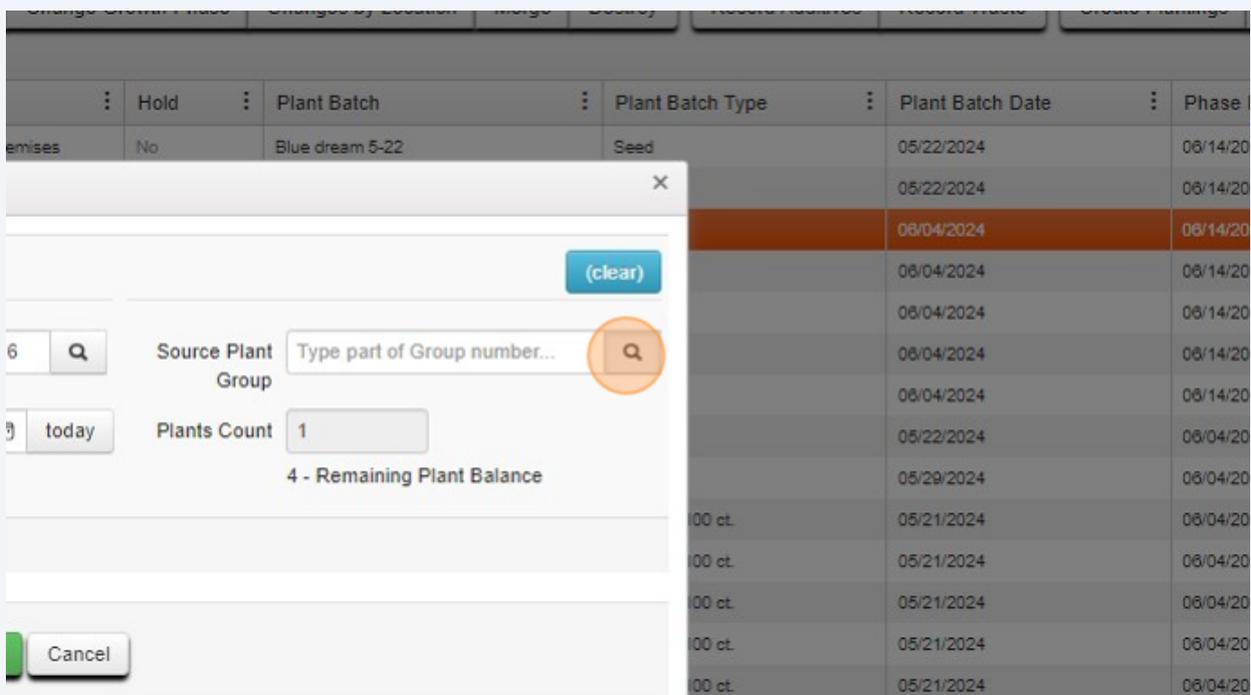
Click "Merge"

Hold	Plant Batch	Plant Batch Type	Plant Batch Date	Phase Date ↓	Harvested
No	Blue dream 5-22	Seed	05/22/2024	06/14/2024	0 times
No	Blue dream 5-22	Seed	05/22/2024	06/14/2024	0 times
No	some clones	Clone	06/04/2024	06/14/2024	0 times
No	some clones	Clone	06/04/2024	06/14/2024	0 times
No	some clones	Clone	06/04/2024	06/14/2024	0 times
No	some clones	Clone	06/04/2024	06/14/2024	0 times
No	some clones	Clone	06/04/2024	06/14/2024	0 times
No	Blue dream 5-22	Seed	05/22/2024	06/04/2024	0 times

- 13 The user can hover of the magnifying glass icon to show the target plant group max plant count.



- 14 To select a plant to add to the Target Plant Group, select the magnifying glass icon of the Source Plant Group field.



- 15 Identify and select the next untagged plant. Please note that plants added to a group tag should be the same strain.

Items already selected in the

Tag	State	Strain	Location	Patient	Hold	Plant Count	Gro
1A4010200002C25000001014	Tracked	Blue Dream	Licensed Premises		No	3	5
1A4010200002C25000001015	Tracked	Blue Dream	Licensed Premises		No	2	5
1A4010200002C25000001016	Tracked	Hindu Kush	Licensed Premises		No	1	5
Id # 56307 (no tag)	Tracked	Hindu Kush	Licensed Premises		No	1	0
Id # 56308 (no tag)	Tracked	Hindu Kush	Licensed Premises		No	1	0
Id # 56309 (no tag)	Tracked	Hindu Kush	Licensed Premises		No	1	0
Id # 56310 (no tag)	Tracked	Hindu Kush	Licensed Premises		No	1	0
1A4010200002C25000001302	Tracked	Blue Dream	Drying Room 1		No	50	50
1A4010200002C25000000005	Tracked	Blue Dream	Licensed Premises		No	1	1
1A4010200002C25000001136	Tracked	Hindu Kush	Licensed Premises		No	10	10

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- 16 Click "Select"

Id # 56309 (no tag)	Tracked	Hindu Kush	Licensed Premises		No	1	0
Id # 56310 (no tag)	Tracked	Hindu Kush	Licensed Premises		No	1	0
1A4010200002C25000001302	Tracked	Blue Dream	Drying Room 1		No	50	50
1A4010200002C25000000005	Tracked	Blue Dream	Licensed Premises		No	1	1
1A4010200002C25000001136	Tracked	Hindu Kush	Licensed Premises		No	10	10

Page 1 of 6 10 rows per page

Select Cancel

17 Add the date of the change.

Plant Count	Strain	Location	Hold	Plant Batch	Plant Ba
3	Blue Dream	Licensed Premises	No	Blue dream 5-22	Seed

### Merge Plant Groups

Plant Group # 1 (clear)

Target Plant Group:

Source Plant Group:

Merge Date:

Plants Count:   
3 - Remaining Plant Balance

18

Note that the Plant Count has updated from "1" to "2" to reflect the addition. The remaining balance of the group tag is shown below. The user can add "3" additional plants to this group tag.

When the selection is verified, click "Perform Changes"

Target Plant Group: 1A4010200002C25000001016  
Source Plant Group: Id # 56307  
Merge Date: 06/14/2024  
Plants Count: 2  
3 - Remaining Plant Balance

+ 1

Perform Changes Cancel

Tag	Plant Count	Strain	Location	Hold	PI
1A4010200002C25000001101	1	Hindu Kush	Licensed Premises	No	1A4010200002C25000001101
1A4010200002C25000001101	1	Hindu Kush	Licensed Premises	No	1A4010200002C25000001101
1A4010200002C25000001101	1	Hindu Kush	Licensed Premises	No	1A4010200002C25000001101
some clones	10	Hindu Kush	Licensed Premises	No	some clones
some clones	10	Hindu Kush	Licensed Premises	No	some clones

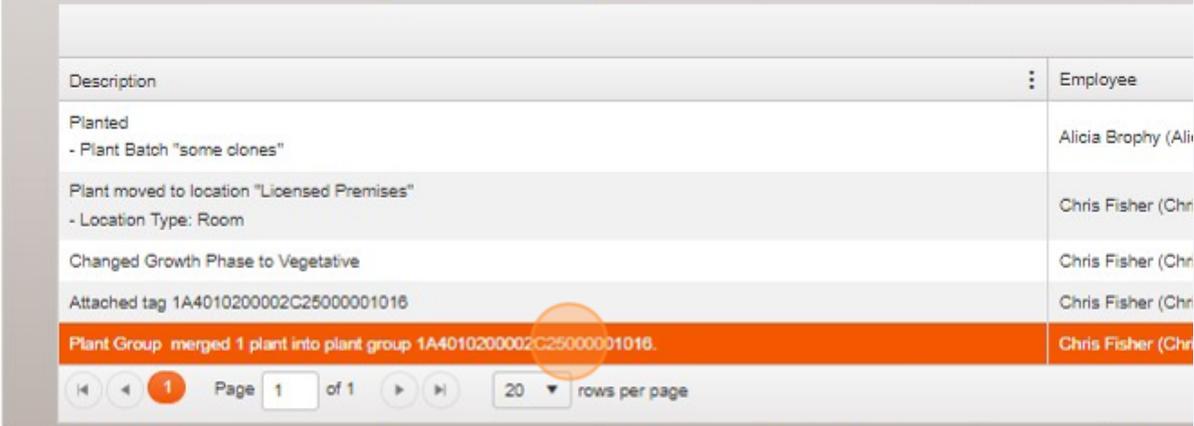
Page 1 of 3 20 rows per page

19

Tag "1A4010200002C25000001016" has an updated Plant Count of "2" plants. The added plant can be verified by selecting the dropdown carrot to the left of the tag number.

Tag	Plant Count	Strain	Location	Hold	PI
▶ 1A4010200002C25000001014	3	Blue Dream	Licensed Premises	No	BL
▶ 1A4010200002C25000001015	2	Blue Dream	Licensed Premises	No	BL
▶ 1A4010200002C25000001016	2	Hindu Kush	Licensed Premises	No	soi
▶ Id # 56308 (no tag)	1	Hindu Kush	Licensed Premises	No	soi
▶ Id # 56309 (no tag)	1	Hindu Kush	Licensed Premises	No	soi
▶ Id # 56310 (no tag)	1	Hindu Kush	Licensed Premises	No	soi
▶ 1A4010200002C25000001302	50	Blue Dream	Drying Room 1	No	BL
▶ 1A4010200002C25000000005	1	Blue Dream	Licensed Premises	No	BL
▶ 1A4010200002C25000001136	10	Hindu Kush	Licensed Premises	No	1A
▶ 1A4010200002C25000001013	3	Hindu Kush	Licensed Premises	No	1A
▶ 1A4010200002C25000000006	1	Hindu Kush	Licensed Premises	No	1A

20 The history shows the added plant.



The screenshot shows a history log with the following entries:

Description	Employee
Planted - Plant Batch "some clones"	Alicia Brophy (Ali
Plant moved to location "Licensed Premises" - Location Type: Room	Chris Fisher (Chr
Changed Growth Phase to Vegetative	Chris Fisher (Chr
Attached tag 1A4010200002C25000001016	Chris Fisher (Chr
<b>Plant Group merged 1 plant into plant group 1A4010200002C25000001016.</b>	<b>Chris Fisher (Chr</b>

Below the history log is a table with 6 columns: Id #, Count, Name, Location, Status, and Tag. The table contains 6 rows of data.

Id #	Count	Name	Location	Status	Tag
▶ Id # 56308 (no tag)	1	Hindu Kush	Licensed Premises	No	some clo
▶ Id # 56309 (no tag)	1	Hindu Kush	Licensed Premises	No	some clo
▶ Id # 56310 (no tag)	1	Hindu Kush	Licensed Premises	No	some clo
▶ 1A4010200002C25000001302	50	Blue Dream	Drying Room 1	No	Blue dres
▶ 1A4010200002C25000000005	1	Blue Dream	Licensed Premises	No	Blue Dre
▶ 1A4010200002C25000001136	10	Hindu Kush	Licensed Premises	No	1A40102

21 Users will repeat the above process of merging plants until all untagged plants are assigned to the correct group plant tags.