

MERGE CULTIVATION BATCHES PRIOR TO BATCH TAGGING, UPDATED 07/03/2024

Introduction

New functionality in Metrc allows for multiple plants to be assigned under a single tag in predefined tag groups of up to 100 plants per tag. However, the current release does not allow for multiple *cultivation batches* to be assigned under a single larger tag in one action. In order to effectively utilize group plant tags across multiple cultivation batches, perform the following steps prior to tagging the group. **Failure to “pre-merge” batches will produce an undesired result requiring a tedious corrective process.**

*NOTE: The **adjust** button below is only available to facilities who have received group plant tags into their Metrc inventory. If you have active group tags at your facility but do not see the **adjust** option, reach out to [CTS](#) to enable this permission on your Metrc account.*

Choose Your Path

It is imperative to select the appropriate starting point from the scenario links below to ensure that the guidance provided meets your circumstances. Additional adjustments may be required to seed/plant source packages depending on the cultivation batches selected for merge. If you are unsure or have additional questions, please contact [CTS](#) before making any changes to your Metrc account.

Scenario A: All plant batches to be merged are sourced from any tagged plants.

Plants Tab:

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive
Create Packages	Split Plantings	Rename	Change Strains	Change Growth Phase	Destroy Plants	Adjust	Record Additives	Record Waste			
Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package	Source Plant		
▶ 1A4FF030000002000000198A	5th Element	Seed	No	50	0	0	0	1A4FF030000002000000198			
▶ ABCDEF012345670000011383A	AK-47	Clone	No	75	0	0	0		ABCDEF012345670000011383		
▶ GT1	Blue Dream	Clone	No	10	0	0	0		ABCDEF012345670000011377		
▶ GT10	Blue Dream	Clone	No	20	0	0	0		ABCDEF012345670000011377		
▶ GT11	Blue Dream	Clone	No	50	0	0	0		ABCDEF012345670000011377		
▶ GT5	Blue Dream	Clone	No	20	0	0	0		ABCDEF012345670000011377		

Scenario B: All plant batches to be merged are sourced from the same source package UID.

Plants Tab:

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive
Create Packages	Split Plantings	Rename	Change Strains	Change Growth Phase	Destroy Plants	Adjust	Record Additives	Record Waste			
Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package			
▶ 1A4FF030000002000000198A	5th Element	Seed	No	50	0	0	0	1A4FF030000002000000198			
▶ ABCDEF012345670000011383A	AK-47	Clone	No	75	0	0	0				
▶ test1	Black Dog	Clone	No	20	0	0	0	1A4FF030000002000000357			
▶ test2	Black Dog	Clone	No	20	0	0	0	1A4FF030000002000000357			
▶ test3	Black Dog	Clone	No	20	0	0	0	1A4FF030000002000000357			

Scenario C: Plant batches to be merged are sourced from differing source package UIDs.

Plants Tab:

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive
Create Packages	Split Plantings	Rename	Change Strains	Change Growth Phase	Destroy Plants	Adjust	Record Additives	Record Waste			
Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package			
▶ 1A4FF030000002000000198A	5th Element	Seed	No	50	0	0	0	1A4FF030000002000000198			
▶ ABCDEF012345670000011383A	AK-47	Clone	No	75	0	0	0				
▶ test4	Black Dog	Clone	No	80	0	0	0	1A4FF030000002000000357			
▶ test5	Black Dog	Clone	No	20	0	0	0	1A4FF030000002000000357			
▶ Test6	Black Dog	Clone	No	19	0	0	0	1A4FF030000002000000313			

SCENARIO A INSTRUCTIONS:

All immature plant batches to be merged are sourced from *any tagged plants*.

1. From the Immature Plants Screen, select the batches you wish to group tag, then click *adjust*. **Selected plant batches must be of the same strain.**

Plants

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive
Create Packages	Split Plantings	Rename	Change Strains	Change Growth Phase	Destroy Plants	Adjust	Record Additives	Record Waste			
Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source F			
▶ 1A4FF030000002000000198A	5th Element	Seed	No	50	0	0	0	1A4FF030			
▶ ABCDEF012345670000011383A	AK-47	Clone	No	75	0	0	0				
▶ test4	Black Dog	Clone	No	80	0	0	0	1A4FF030			
▶ test5	Black Dog	Clone	No	20	0	0	0	1A4FF030			
▶ Test6	Black Dog	Clone	No	19	0	0	0	1A4FF030			
▶ GT1	Blue Dream	Clone	No	10	0	0	0				
▶ GT10	Blue Dream	Clone	No	20	0	0	0				
▶ GT11	Blue Dream	Clone	No	50	0	0	0				
▶ GT5	Blue Dream	Clone	No	20	0	0	0				
▶ GT6	Blue Dream	Clone	No	15	0	0	0				
▶ GT7	Blue Dream	Clone	No	20	0	0	0				
▶ GT8	Blue Dream	Clone	No	50	0	0	0				
▶ GT9	Blue Dream	Clone	No	50	0	0	0				

2. In the green template area:
 - a. Select the reason *Group Plant Batch* from the drop down choices.
 - b. Add the note to include a list of the batches being merged (★). **REQUIRED**
 - c. Enter the date of the activity.
 - d. Click the green check for each item to populate contents to displayed plant batches.

Adjust Plant Batches

Template

Reason: Group Plant Batch ✓

Optional Note: GT8 to GT11 ★ ✓

Adj. Date: 07/02/2024 today ✓

This field is required →

3. Make the necessary adjustments to remove plants from one batch and “move” them to another. Enter the plants to be subtracted from the cultivation batch first (negative adjustment), then make the positive adjustment to merge those plants into the final batch listed on the screen. The example below takes the 50 plants from GT8 and moves them to GT11 in order to create a 100-plant batch to which a 100-plant tag can then be assigned.
 - a. Adjust GT8 by -50.
 - b. Adjust GT11 by +50.
 - c. Metrc displays the updated quantity when the adjustment is entered (★). Review entries for accuracy and click the *Adjust Plant Batches* button to complete the action.

Plant Batch # 1 -

Group:

Quantity:

Adj. Quantity: Enter negative adjustment(s) first!

New Quantity: ★

Removing - new total will be 0 plants

Reason:

Optional Note:

Adj. Date:

Plant Batch # 2 -

Group:

Quantity:

Adj. Quantity: Enter positive adjustment last!

New Quantity: ★

Adding - new total will be 100 plants

Reason:

Optional Note:

Adj. Date:

Adjust Plant Batches

Updated quantities appear in the immature plant tab and any depleted batches will move to the inactive tab.

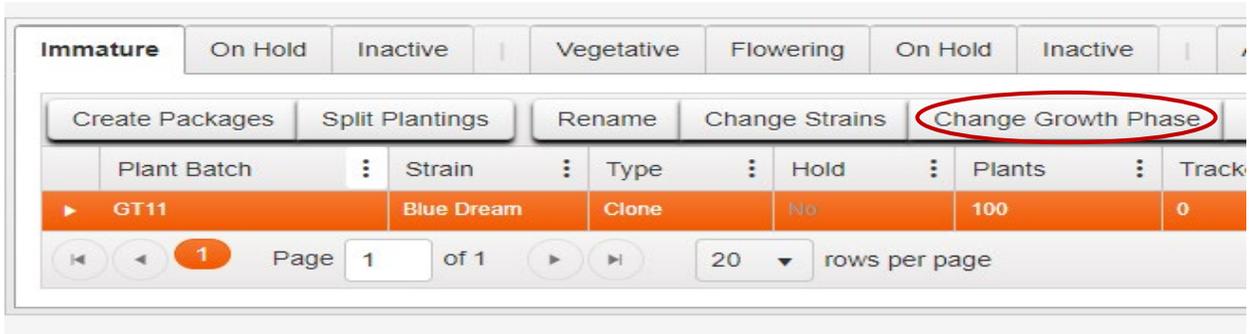
Plants

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harve									
<input type="button" value="Create Packages"/> <input type="button" value="Split Plantings"/> <input type="button" value="Rename"/> <input type="button" value="Change Strains"/> <input type="button" value="Change Growth Phase"/> <input type="button" value="Destroy Plants"/> <input type="button" value="Adjust"/> <input #f2f2f2;"="" background-color:="" type="button" value="Re </td> </tr> <tr> <th style="/> Plant Batch <th style="background-color: #f2f2f2;">Strain</th> <th style="background-color: #f2f2f2;">Type</th> <th style="background-color: #f2f2f2;">Hold</th> <th style="background-color: #f2f2f2;">Plants</th> <th style="background-color: #f2f2f2;">Tracked</th> <th style="background-color: #f2f2f2;">Packaged</th> <th colspan="3"></th>										Strain	Type	Hold	Plants	Tracked	Packaged			
▶ 1A4FF030000002000000198A	5th Element	Seed	No	50	0	0												
▶ GT11	Blue Dream	Clone	No	100	0	0												
▶ GT5	Blue Dream	Clone	No	20	0	0												

In both cases, the plant batch histories will document the adjustment.

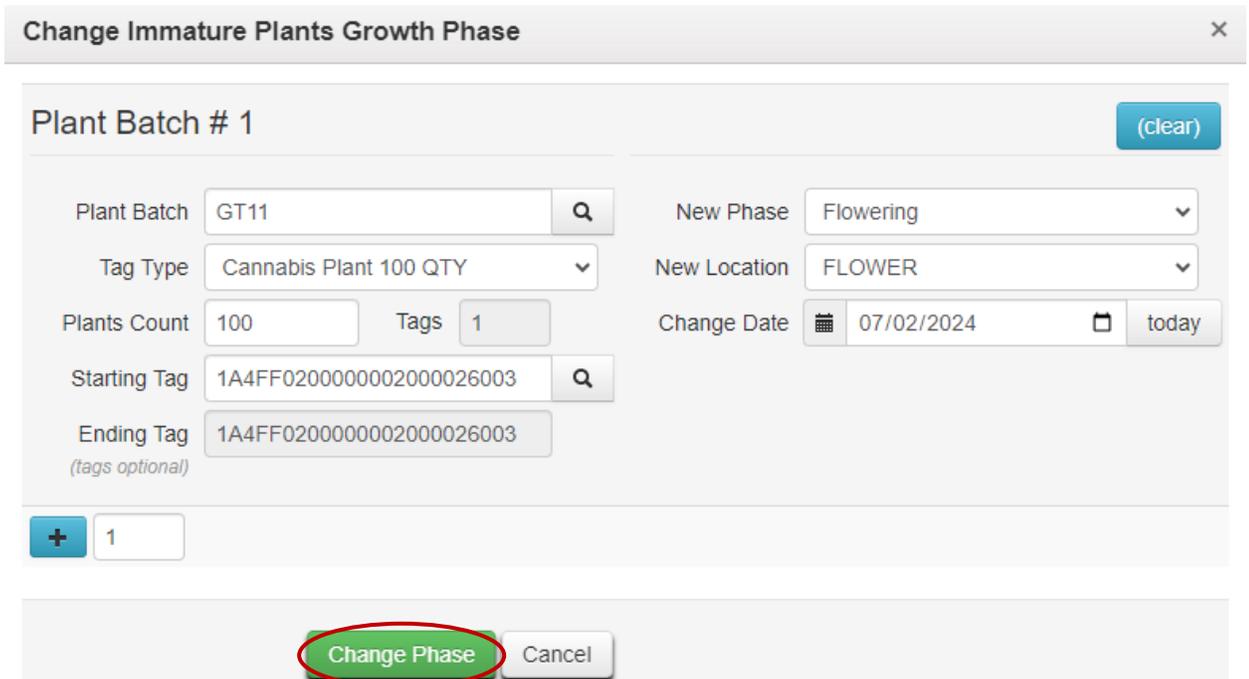
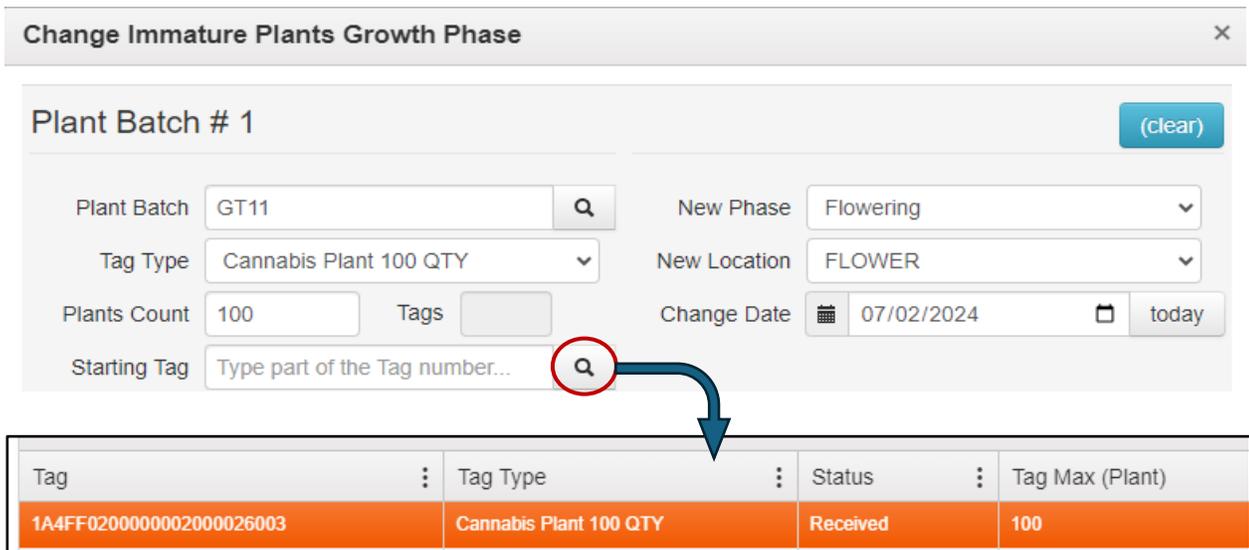
GT8	Blue Dream	Clone	No
Description [History snipped]			
Plant Batch adjusted by -50 plants. - Reason: Group Plant Batch - Note: GT8 to GT11			
<input type="button" value="1"/> Page 1 of 1 <input type="button" value="20"/> rows per page			

4. Once combined, select the updated batch and click *Change Growth Phase* to attach the group tag.

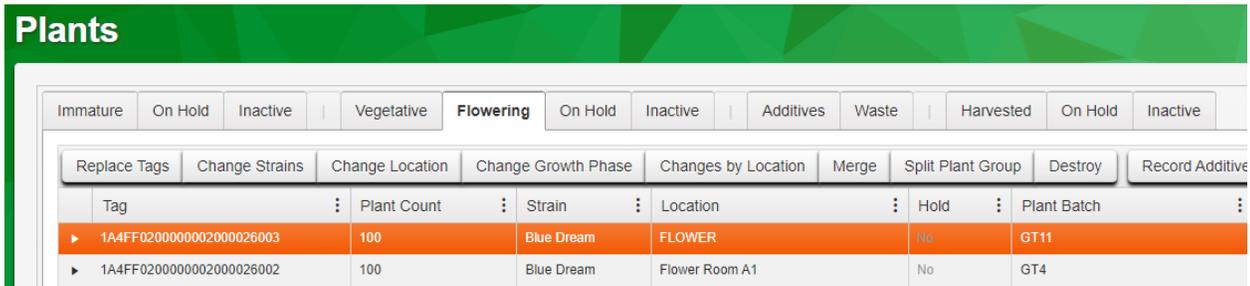


5. After all regular fields are complete (phase, location and activity date):

- a. Select the tag type from the drop down choices.
- b. Enter the total count of plants in the group to be tagged.
- c. Click the magnifying lens to select a starting tag in order to verify that it is the intended quantity.
- d. Once the tag is selected, click *change phase*.



The plant batch will now move through Metrc as a tagged/tracked plant *group* under a single tag listing on the corresponding growth phase tab where future activity can be recorded against the group through destruction and/or harvest.



The screenshot shows the 'Plants' section of the Metrc interface. At the top, there is a green header with the word 'Plants'. Below it is a navigation bar with tabs for 'Immature', 'On Hold', 'Inactive', 'Vegetative', 'Flowering', 'On Hold', 'Inactive', 'Additives', 'Waste', 'Harvested', 'On Hold', and 'Inactive'. The 'Flowering' tab is selected. Below the navigation bar is a toolbar with buttons for 'Replace Tags', 'Change Strains', 'Change Location', 'Change Growth Phase', 'Changes by Location', 'Merge', 'Split Plant Group', 'Destroy', and 'Record Additive'. Below the toolbar is a table with columns: Tag, Plant Count, Strain, Location, Hold, and Plant Batch. The table contains two rows of data.

Tag	Plant Count	Strain	Location	Hold	Plant Batch
▶ 1A4FF020000002000026003	100	Blue Dream	FLOWER	No	GT11
▶ 1A4FF020000002000026002	100	Blue Dream	Flower Room A1	No	GT4

Please contact the OLCC CTS Team with any questions regarding this process.

Email: Marijuana.CTS@OLCC.Oregon.gov

Website: [CTS Resource web page](#)

Phone: 503-872-5190 (Available Monday through Friday 8am to 4 pm PST)

Please provide the following information for the quickest response:

Your name and worker permit number

Your facility's license number

Plant batch name, planting dates and tag information if known

Screen Shot of any error message received during process

SCENARIO B INSTRUCTIONS:

All plant batches to be merged are sourced from the **same source package UID**.

1. From the Immature Plants Screen, select the batches you wish to group tag, then click *adjust*. **Selected plant batches must be of the same strain.**

Plants

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive
Create Packages	Split Plantings	Rename	Change Strains	Change Growth Phase	Destroy Plants	Adjust	Record Additives	Record Waste			
Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package			
▶ 1A4FF030000002000000198A	5th Element	Seed	No	50	0	0	0	1A4FF030000002000000198			
▶ ABCDEF012345670000011383A	AK-47	Clone	No	75	0	0	0				
test4	Black Dog	Clone	No	80	0	0	0	1A4FF030000002000000357			
▶ test5	Black Dog	Clone	No	20	0	0	0	1A4FF030000002000000357			
▶ Test6	Black Dog	Clone	No	19	0	0	0	1A4FF030000002000000313			

2. In the green template area:
 - a. Select the reason *Group Plant Batch* from the drop down choices.
 - b. Add the note to include a list of the batches being merged (★). **REQUIRED**
 - c. Enter the date of the activity.
 - d. Click the green check for each item to populate contents to displayed plant batches.

Adjust Plant Batches

Template

This field is required →

Reason: Group Plant Batch ✓

Optional Note: T4 to T5 ★ ✓

Adj. Date: 07/02/2024 today ✓

3. Make the necessary adjustments to remove plants from one batch and “move” them to another. Enter the plants to be subtracted from the cultivation batch first (negative adjustment), then make the positive adjustment to merge those plants into the final batch listed on the screen.

Failure to perform adjustments in the correct order may result in a source package quantity error.
If this occurs, click cancel and start again.

The following example takes the 80 plants from T4 and moves them to T5 in order to create a 100-plant batch to which a 100-plant tag can then be assigned.

- a. Adjust T4 by -80.
- b. Adjust T5 by +80.
- c. Metrc displays the updated quantity when the adjustment is entered (★). Review entries for accuracy and click *Adjust Plant Batches* to complete the action.

Plant Batch # 1



Group

Reason

Quantity

Enter negative adjustment(s) first!

Optional Note

Adj. Quantity

Adj. Date

New Quantity



Removing - new total will be 0 plants

Plant Batch # 2



Group

Reason

Quantity

Enter positive adjustment last!

Optional Note

Adj. Quantity

Adj. Date

New Quantity



Adding - new total will be 100 plants

Updated quantities appear in the immature plant tab and any depleted batches will move to the inactive tab.

Plants

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive
<input type="button" value="Create Packages"/>	<input type="button" value="Split Plantings"/>	<input type="button" value="Rename"/>	<input type="button" value="Change Strains"/>	<input type="button" value="Change Growth Phase"/>	<input type="button" value="Destroy Plants"/>	<input type="button" value="Adjust"/>	<input type="button" value="Record Additives"/>	<input type="button" value="Record Waste"/>			
Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package			
▶ 1A4FF030000002000000198A	5th Element	Seed	No	50	0	0	0	1A4FF030000002000000198			
▶ ABCDEF012345670000011383A	AK-47	Clone	No	75	0	0	0				
▶ test5	Black Dog	Clone	No	100	0	0	0	1A4FF030000002000000357			

In both cases, the plant batch histories will document the adjustment.

<input type="button" value="test5"/>	Black Dog	Clone	No	100
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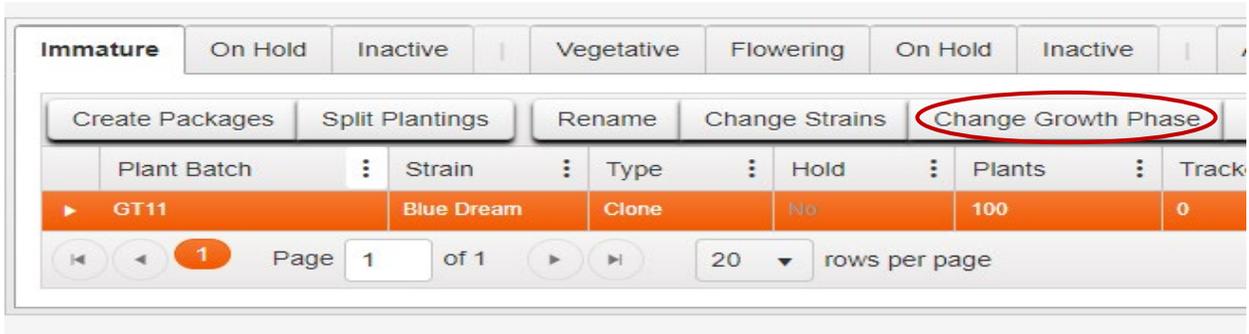
Description

Plant Batch (test5) created with 20 Clones of "Black Dog" strain
- Clone(s) taken from Package 1A4FF030000002000000357

Plant Batch adjusted by 80 plants.
- Reason: Group Plant Batch
- Note: T4 to T5

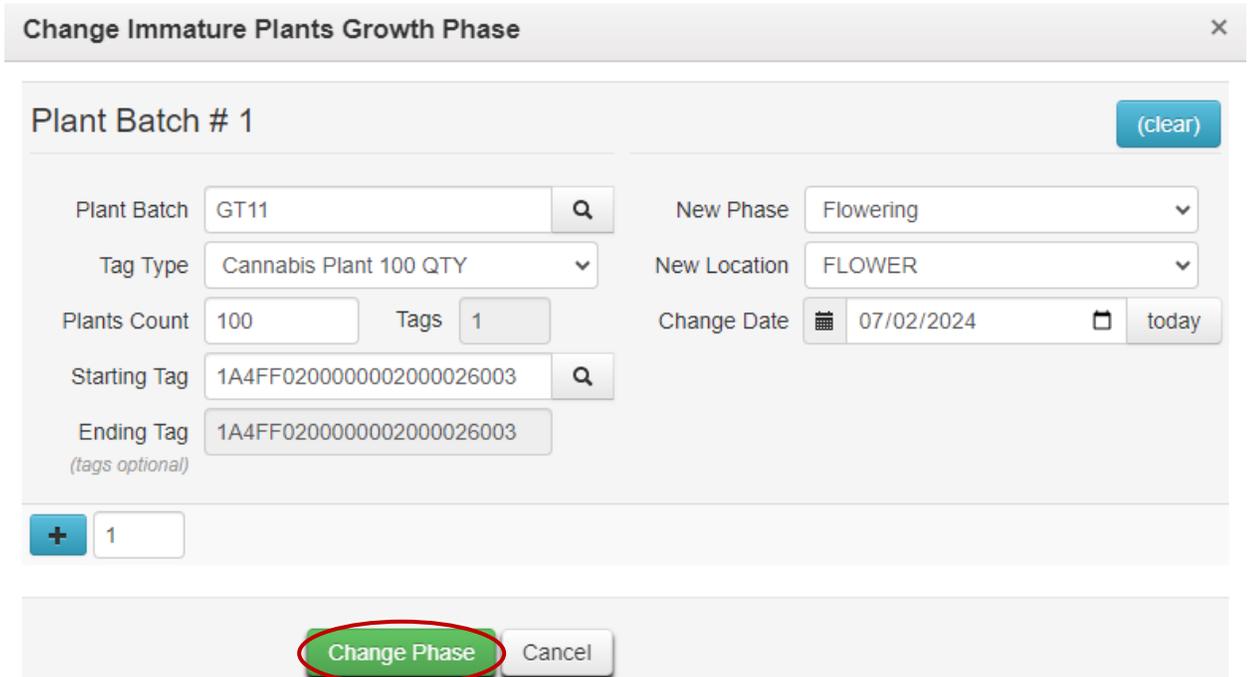
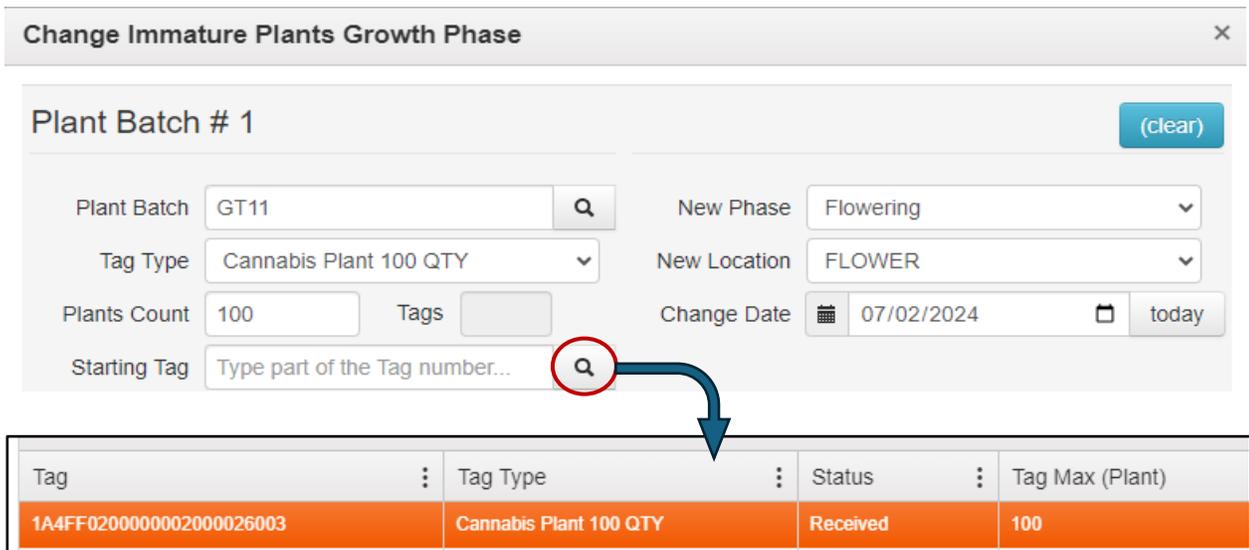
Page 1 of 1 20 rows per page

4. Once combined, select the updated batch and click *Change Growth Phase* to attach the group tag.

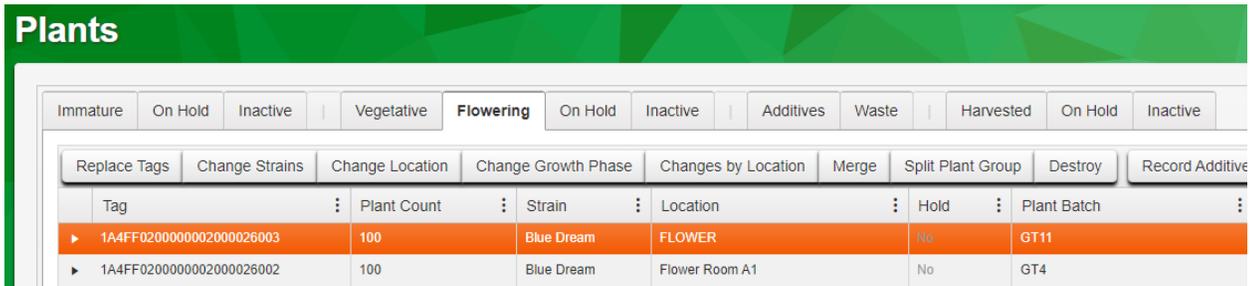


5. After all regular fields are complete (phase, location and activity date):

- a. Select the tag type from the drop down choices.
- b. Enter the total count of plants in the group to be tagged.
- c. Click the magnifying lens to select a starting tag in order to verify that it is the intended quantity.
- d. Once the tag is selected, click *change phase*.



The plant batch will now move through Metrc as a tagged/tracked plant *group* under a single tag listing on the corresponding growth phase tab where future activity can be recorded against the group through destruction and/or harvest.



The screenshot shows the 'Plants' interface with a green header. Below the header is a navigation bar with tabs for 'Immature', 'On Hold', 'Inactive', 'Vegetative', 'Flowering', 'On Hold', 'Inactive', 'Additives', 'Waste', 'Harvested', 'On Hold', and 'Inactive'. The 'Flowering' tab is selected. Below the navigation bar is a toolbar with buttons for 'Replace Tags', 'Change Strains', 'Change Location', 'Change Growth Phase', 'Changes by Location', 'Merge', 'Split Plant Group', 'Destroy', and 'Record Additive'. Below the toolbar is a table with columns: Tag, Plant Count, Strain, Location, Hold, and Plant Batch. The table contains two rows of data.

Tag	Plant Count	Strain	Location	Hold	Plant Batch
▶ 1A4FF020000002000026003	100	Blue Dream	FLOWER	No	GT11
▶ 1A4FF020000002000026002	100	Blue Dream	Flower Room A1	No	GT4

Please contact the OLCC CTS Team with any questions regarding this process.

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Website: [CTS Resource web page](#)

Phone: 503-872-5190 (Available Monday through Friday 8am to 4 pm PST)

Please provide the following information for the quickest response:

Your name and worker permit number

Your facility's license number

Plant batch name, planting dates and tag information if known

Screen Shot of any error message received during process

SCENARIO C INSTRUCTIONS:

Scenario C: Plant batches to be merged are sourced from differing source package UIDs.

1. Identify all source package UIDs for the plant batches involved in the merge. Offsetting adjustments are required to avoid errors when performing the plant adjustments. This example will merge the six (6) plants from *Test5* with the existing 19 plants in *Test6* to create a batch of 25 plants for a 25-plant group tag.

Plants

Immature | On Hold | Inactive | Vegetative | Flowering | On Hold | Inactive | Additives | Waste | Harvested | On Hold | Inactive

Create Packages | Split Plantings | Rename | Change Strains | Change Growth Phase | Destroy Plants | Adjust | Record Additives | Record Waste

Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package
test5	Black Dog	Clone	No	6	0	0	94	1A4FF030000002000000357
Test6	Black Dog	Clone	No	19	0	0	0	1A4FF030000002000000313

2. Unfinish packages if needed and note current quantities. Packages should be on the *Active* packages tab.

Active | On Hold | Inactive | In Transit | Transferred

New Packages | Submit for Testing | Remediate | Create Plantings | Unpack Plants | New Transfer | Add Processing Job | Change Locations | Change Items | Adjust | T

Tag	Src. H's	Src. Pkg's	Src. Pj's	Location	Item	Category	Item Strain	Quantity
1A4FF030000002000000357		1A4FF030000002000000314		11 plant room	Immature Plants - Black Dog	Immature Plants	Black Dog	0 ea
1A4FF030000002000000313				IGreenRoom	Immature Plants - Black Dog	Immature Plants	Black Dog	0 ea

Page 1 of 1 | 20 rows per page

3. Select the source package associated with the plant batch that will be *gaining plants* in the merge, then enter a package adjustment equal to the number of gained plants (positive number). For this example, Plant Batch *Test6* sourced from the UID ending in 00313 will be gaining 6 plants from *Test5*.
 - a. Quantity = 6 each
 - b. Reason = Package Material [to be replaced with Plant Merge Offset]
 - c. Note = Offset "XYZ" to "123" (enter actual plant batch names)
 - d. Enter date and click *Adjust Packages* to complete the process.
 - e. Adjustment will be reflected in the source package history.

Tag	Src. H's	Src. Pkg's	Src. Pj's	Location
1A4FF030000002000000357		1A4FF030000002000000314		11 plant room
1A4FF030000002000000313				IGreenRoom

Source Harvests | Lab Test Batches | Lab Results | **History**

Description [History snipped]

Unpacked 19 plants from Package
- Unpacked Plants into Plant Batch "Test6" (type: Clone, strain: "Black Dog")

Package finished

Package unfinished

Package adjusted by 6 Each
- Reason: Package Material
- Note: GT Merge offset: Test5 to Test6

- Navigate back to Immature Plants tab and select the batches you wish to group tag, then click *adjust*. **Selected plant batches must be of the same strain.**

Plants

Immature On Hold Inactive Vegetative Flowering On Hold Inactive Additives Waste Harvested On Hold Inactive

Create Packages Split Plantings Rename Change Strains Change Growth Phase Destroy Plants **Adjust** Record Additives Record Waste

Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package
test5	Black Dog	Clone	No	6	0	0	94	1A4FF030000002000000357
Test6	Black Dog	Clone	No	19	0	0	0	1A4FF030000002000000313

- In the green template area:
 - Select the reason *Group Plant Batch* from the drop down choices.
 - Add the note to include a list of the batches being merged (★). **REQUIRED**
 - Enter the date of the activity.
 - Click the green check for each item to populate contents to displayed plant batches.

Adjust Plant Batches [X]

Template

Reason: Group Plant Batch ✓

Optional Note: Test5 to Test6 ★ ✓

Adj. Date: 07/03/2024 today ✓

This field is required →

- Make the necessary adjustments to remove plants from one batch and “move” them to another. Enter the plants to be subtracted from the cultivation batch first (negative adjustment), then make the positive adjustment to merge those plants into the final batch listed on the screen.

Failure to perform adjustments in the correct order may result in a source package quantity error. If this occurs, click cancel and start again.

The following example takes the 6 plants from Test5 and moves them to Test6 in order to create a 25-plant batch to which a 100-plant tag can then be assigned.

- Adjust plant batch *Test5* by -6.
- Adjust plant batch *Test6* by +6.
- Metric displays the updated quantity when the adjustment is entered (★). Review entries for accuracy and click *Adjust Plant Batches* to complete the action.

Plant Batch # 1

Group:

Quantity:

Adj. Quantity: Enter negative adjustment(s) first!

New Quantity: ★

Removing - new total will be 0 plants

Reason:

Optional Note:

Adj. Date: today

Plant Batch # 2

Group:

Quantity:

Adj. Quantity: Enter positive adjustment last!

New Quantity: ★

Adding - new total will be 25 plants

Reason:

Optional Note:

Adj. Date: today

+

Adjust Plant Batches
Cancel

Updated quantities appear in the immature plant tab and any depleted batches will move to the inactive tab.

Plants																	
Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive						
Create Packages		Split Plantings		Rename		Change Strains		Change Growth Phase		Destroy Plants		Adjust		Record Additives		Record Waste	
Plant Batch	Strain	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package									
▶ Test6	Black Dog	Clone	No	25	0	0	0	1A4FF030000002000000313									

In both cases, the plant batch histories will document the adjustment.

Plant Batch	Strain	Type	Hold	Plants	T
▶ Test6	Black Dog	Clone	No	25	0

Description

Plant Batch (Test6) created with 19 Clones of "Black Dog" strain
 - Clone(s) taken from Package 1A4FF030000002000000313

Plant Batch adjusted by 6 plants.
 - Reason: Group Plant Batch
 - Note: Test5 to Test6

- Navigate back to the active packages area and select the source package for the plant batch that was depleted and create a corresponding adjustment to offset the plant batch adjustment. As the plants were depleted from the batch in the merge, be sure that the adjustment entry in this step is negative. If the adjustment empties the package, you may also finish it in this step (package will move to inactive tab).

Adjust Packages ✕

Package # 1 (clear)

Package Q

Quantity

Adj. Quantity

New Quantity

Removing

- new total will be 0 ea

Reason

Required Note

Adj. Date

Finish Package

Finish Date

+

Adjust Packages

Cancel

- Once all adjustments are complete, the source packages will reflect the original quantities from Step 2.

Active	On Hold	Inactive	In Transit	Transferred				
New Packages Submit for Testing Remediate Create Plantings Unpack Plants New Transfer Add Processing Job Change Locations Change Items Adjust								
Tag	Src. H's	Src. Pkg's	Src. P's	Location	Item	Category	Item Strain	Quantity
▶ <input type="text" value="1A4FF030000002000000357"/>		1A4FF030000002000000314		11 plant room	Immature Plants - Black Dog	Immature Plants	Black Dog	0 ea
▶ <input type="text" value="1A4FF030000002000000313"/>				!GreenRoom	Immature Plants - Black Dog	Immature Plants	Black Dog	0 ea
◀ ▶ 1 Page 1 of 1 ▶ ▶ 20 rows per page								

- Now that the plant batches and source packages have been reconciled, select the updated batch and click *Change Growth Phase* to attach the group tag.

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additive
Create Packages Split Plantings Rename Change Strains Change Growth Phase Destroy							
Plant Batch	Strain	Type	Hold	Plants			
▶ Test6	Black Dog	Clone	No	25			

10. After all regular fields are complete (phase, location and activity date):
 - e. Select the tag type from the drop down choices.
 - f. Enter the total count of plants in the group to be tagged.
 - g. Click the magnifying lens to select a starting tag in order to verify that it is the intended quantity.
 - h. Once the tag is selected, click *change phase*.

Change Immature Plants Growth Phase ✕

Plant Batch # 1 (clear)

Plant Batch

Tag Type

Plants Count Tags

Starting Tag

New Phase

New Location

Change Date

Tag	Tag Type	Status	Tag Max (Plant)
1A4FF0200000002000016003	Cannabis Plant 25 QTY	Received	25

Change Immature Plants Growth Phase ✕

Plant Batch # 1 (clear)

Plant Batch

Tag Type

Plants Count Tags

Starting Tag

Ending Tag
(tags optional)

New Phase

New Location

Change Date

The plant batch will now move through Metrc as a tagged/tracked plant *group* under a single tag listing on the corresponding growth phase tab where future activity can be recorded against the group through destruction and/or harvest.

Plants

Immature	On Hold	Inactive	Vegetative	Flowering	On Hold	Inactive	Additives	Waste	Harvested	On Hold	Inactive
<div style="display: flex; justify-content: space-between; font-size: small;"> Replace Tags Change Strains Change Location Change Growth Phase Changes by Location Merge Split Plant Group Destroy Record Add </div>											
▶ Tag	1A4FF0200000002000016003	Plant Count	25	Strain	Black Dog	Location	FLOWER	Hold	No	Plant Batch	Test6

Please contact the OLCC CTS Team with any questions regarding this process.

Email: Marijuana.CTS@OLCC.Oregon.gov

Website: [CTS Resource web page](#)

Phone: 503-872-5190 (Available Monday through Friday 8am to 4 pm PST)

Please provide the following information for the quickest response:

Your name and worker permit number

Your facility's license number

Plant batch name, planting dates and tag information if known

Screen Shot of any error message received during process
